Health and Welfare Sector
Education and Training Authority
HWSETA

15 June 2016

Ms Esther Sxothiwe Mashiyane
WEST COAST BIBLE COLLEGE AND SEMINARY
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1550

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Dear Ms Mashiyane

FULL ACCREDITATION AS AN EDUCATION AND TRAINING PROVIDER

The Health and Welfare SETA (HWSETA) is pleased to inform you that it has approved the accreditations of **WEST COAST BIBLE COLLEGE AND SEMINARY** for the following NQF registered qualifications:

NAME OF THE QUALIFICATION					
Qualification Title	SAQA ID NO	NQF Level	Approval Period		
			Start Date	Last date for Enrolment	Last date for Achievement
NC: Theology and Ministry	48891	2	2016-06-15	2019-06-30	2022-06-30

APPROVED ELECTIVE UNIT STANDARDS			
Elective Unit Standard Title	SAQA ID NO	NQF LEVEL	CREDITS
Explain how key Christian doctrines can apply to the life of the Church, the Christian and the world.	115950	2	3
Explain New Testament letters and apply them to the life of the Church and the world today.	115962	2	6
Outline the development of Christianity in Southern Africa.	115973	2	14
Prepare and preach sermons.	115977	2	15

NAME OF THE QUALIFICATION					
Qualification Title	SAQA ID NO	NQF Level	Approval Period		
			Start Date	Last date for Enrolment	Last date for Achievement
FETC: Theology and Ministry	49057	4	2016-06-15	2019-06-30	2022-06-30

APPROVED ELECTIVE UNIT STANDARDS			
Elective Unit Standard Title	SAQA ID NO	NQF LEVEL	CREDITS
Initiate a ministry in a church or community for people living with HIV/AIDS	116759	4	10
Help families care for children	116762	4	10
Help a community care for its children	116764	4	10

You should be mindful of the last date of enrolment for the above qualifications. You are cautioned not to enrol any learner after the stipulated last date of enrolment. Your accreditation duration is dependent on the SAQA registration period of the above listed qualification(s).

Your **Accreditation Number** is: **HW591PA166713. WEST COAST BIBLE COLLEGE AND SEMINARY** accreditation is valid until **31 March 2018**. This accreditation in only applicable to the site indicated in your application form and is subject to the HWSETA/ETQA approved Accreditation Policy.

Your accreditation does not attest to the quality of qualification or programmes offered beyond those specified above.

Your accreditation number must be utilized by **WEST COAST BIBLE COLLEGE AND SEMINARY** only and cannot be used by any other training provider.

WEST COAST BIBLE COLLEGE AND SEMINARY as an accredited provider you are required to:

1. Complete and submit the "Training Implementation Intent Form" to HWSETA;
2. Upload (register) learners you intend to train before the commencement of the training;
3. Conduct training, 100 %assessments and 50% moderations aligning to maximum Learner/ Assessor ratio of 1:30 per class;
4. Invite the HWSETA for verification immediately after training has been completed.

Should you need clarity regarding the contents of this letter, please do not hesitate to directly contact Mr. Thabo Matjabe on 011 607 6900 or by e-mail thabom@hwseta.org.za.

I congratulate you on this achievement and hope that you will find these accreditation conditions in order.

Yours sincerely

Ms Jane Motubatse
ETQA Executive Manager

Health and Welfare Sector
Education and Training Authority
HWSETA

EDUCATION AND TRAINING QUALITY ASSURANCE DEPARTMENT

REPORT ON THE EVALUATION OF THE

WEST COAST BIBLE COLLEGE AND SEMINARY

HWSETA Accreditation Number:

HW591PA166713

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INTRODUCTION

WEST COAST BIBLE COLLEGE AND SEMINARY requested accreditation as an education and training provider with the HEALTH AND WELFARE SETA. The Education and Training Quality Assurance (ETQA) Division evaluated the application against the *HEALTH AND WELFARE SETA Provider Accreditation Criteria and Procedures.* The outcome of the evaluation and site visit conducted on **30 September 2015** yielded the recommendation for **Accreditation.**

The proposed recommendation is that:

WEST COAST BIBLE COLLEGE AND SEMINARY Should be granted re-accreditation **until 31 March 2018,** based on the fact that the institution has fulfilled all the requirements for re-accreditation.

RECOMMENDATION

WEST COAST BIBLE COLLEGE AND SEMINARY granted **Accreditation** as an education and training provider within the HWSETA Primary Focus for the learning programme linked to the Qualification which is registered on the National Qualification Framework (NQF):

Learning Programmes

NC: Theology and Ministry NQF Level 2 ID No 48891

FETC: Theology and Ministry NQF Level 4 ID No 49057

The recommendation is based on the following reasons:

1. WEST COAST BIBLE COLLEGE AND SEMINARY has provided confirmation that it is not accredited or has not sought accreditation with another Education and Training Quality Assurance Body.

2. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of registration in terms of applicable relevant legislation as an education and training provider.

3. WEST COAST BIBLE COLLEGE AND SEMINARY has a shared primary focus with the HEALTH AND WELFARE SETA since it provides education and training within the health and welfare sector.

4. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of an acceptable quality management system that includes policies, procedures and review mechanisms.

5. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of its ability to develop, deliver and evaluate the learning programmes for which it is seeking accreditation.

6. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of a policy, procedures and viable strategies for the management of assessments.

7. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of an acceptable certification system, which includes stringent security measures with which to prevent fraud.

8. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of an acceptable system for the management of information and control of learner records.

9. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of adequate human resource capacity which will enable it to deliver a quality service as an education and training provider during its period of accreditation.

10. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of a policy and procedures for staff selection, appraisal and development that will enable it to deliver a quality service as an education and training provider during its period of accreditation.

11. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of adequate financial, administrative and physical resources and a viable income strategy that will enable it to deliver a quality service during its period of accreditation.

12. WEST COAST BIBLE COLLEGE AND SEMINARY has put in place a Recognition of Prior Learning (RPL) system aligned to the HEALTH AND WELFARE SETA RPL Policy.

13. WEST COAST BIBLE COLLEGE AND SEMINARY has provided an appeals procedure that includes recourse to the HEALTH AND WELFARE SETA for further appeal in the event the aggrieved party is not satisfied with the outcome of his/her appeal to HWSETA.

14. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of a policy and procedures for learner entry, guidance and support.

15. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of a viable marketing and communication strategy that will enable it to sustain its activities of education and training provision during its period of accreditation.

16. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence that its assessors are suitably qualified and registered with HWSETA to conduct assessments in the learning programmes for which it is seeking accreditation.

17. WEST COAST BIBLE COLLEGE AND SEMINARY has provided evidence of a learning program that is aligned to unit standard registered on the National Qualifications Framework.

18. WEST COAST BIBLE COLLEGE AND SEMINARY has put in place an internal moderation system aligned to the HEALTH AND WELFARE SETA Moderation Policy.

19. WEST COAST BIBLE COLLEGE AND SEMINARY has put in place a reporting system aligned to the HEALTH AND WELFARE SETA Reporting Policy.

UNDERTAKING

WEST COAST BIBLE COLLEGE AND SEMINARY must agree in writing to the following:

1. That it will supply the HWSETA ETQA with the required information according to HWSETA Monitoring Procedures.

2. That it will provide evidence of registration in terms of applicable relevant legislation as an education and training provider once this process has been formalized by the National Department of Education.

3. That it will amend its learning programme(s) in line with any suggestions that might be made by the HWSETA based on the developments prevailing at that point in time.

4. That will it comply with a full audit and review of its accreditation by the HWSETA during its period of accreditation as an education and training provider.

5. That it will comply with the reporting requirements of the HWSETA which include:

   Changes in personnel and organizational information.
   New policies and policy reviews.
   Learner information.
   Learner progress.
   Learner achievements.
   Monitoring Plan.

6. That it will agree to perform any functions assigned to it by the HEALTH AND WELFARE SETA which fall within its mandate as an education and training provider and which are in the interest of the health and welfare sector.

7. That it will first obtain authorization from the HWSETA before it can use the HWSETA LOGO in marketing itself, certificating its constituent learners or for any other education and training activity.

Compiled By: **Khayalethu Goloda**

Remarks: Accreditation status is recommended for **WEST COAST BIBLE COLLEGE AND SEMINARY**. The provider has the capacity to develop, deliver and evaluate learning.

SIGNATURE **DATE** 15/06/2016

PROVIDER ACCREDITATION MANAGER

RECOMMENDED ☑ **NOT RECOMMENDED** ☐ **AMENDED** ☐

Remarks:

SIGNATURE **DATE** 15/06/2016

ETQA EXECUTIVE MANAGER

ENDORSED ☑ **NOT ENDORSED** ☐ **AMENDED** ☐

Remarks:

SIGNATURE **DATE** 15/06/16