

ACADEMIC HONESTY

WEST COAST BIBLE COLLEGE & SEMINARY



WCBCS ACADEMIC HONESTY POLICY

Reviewed September 2020

ACADEMIC HONESTY POLICY

WCBCS affirms that the student who takes an assessment is the same person who enrolled in the program and that the examination results will reflect the student's own knowledge and competence in accordance with stated learning outcomes.

All students must endeavor to fulfill the following expectations:

- Preserve academic honor and integrity by repudiating all forms of academic and intellectual dishonesty.
- Treat others with respect and dignity.
- Respect the rights and property of others.
- Act with concern for the safety and well-being of all associates.

WCBCS is committed to high standards of academic conduct and integrity. Students will be held responsible for violations of academic honesty.

Definition of various forms of academic dishonesty is as follows:

Plagiarism: Knowingly or intentionally presenting the ideas, words or work of another as one's own.

Cheating: Unauthorized use of study aids, examination files or receiving unauthorized assistance in any academic exercise.

Fabrication: Falsification or invention of information concerning the student's background

Misrepresentation: Submitting and checking work as being completed on an assignment that is not completed.

If a student receives a failing grade in a course as a result of academic dishonesty, existing academic policies may lead to probation or dismissal.

In extreme cases, a dishonesty violation may warrant consideration for dismissal, suspension, or other disciplinary action. These disciplinary actions require a formal judicial process as outlined in the Student Handbook.

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If a student is caught cheating, the following steps will be taken:

- 1) The student will be contacted and made aware of the situation and given an opportunity to respond.
- 2) The student will be placed on Academic probation if it is deemed there was a violation.
- 3) The first offense will result in a "0" being given to the student on the assignment.
- 4) The second offense will result in a six-month suspension from the college to allow the college to consider their actions and determine future actions.
- 5) The third offense will result in a final expulsion. A student may appeal the decision to the WCBCS President who will present the request to the WCBCS board, and the board will render the final decision.
- 6) When a student is expelled for cheating, NO REFUNDS WILL BE GIVEN.

Administration Approval

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