



WEST COAST BIBLE COLLEGE & SEMINARY

FIND MORE INFORMATION

about who we are and
what we have to offer

2023-2024 STUDENT CATALOG

www.westcoastbible.org
972-357-0536

MISSION STATEMENT

Creating disciples
of Christ, without
creating disciples
of debt

QUALITY. AFFORDABLE. PRACTICAL. EDUCATION.

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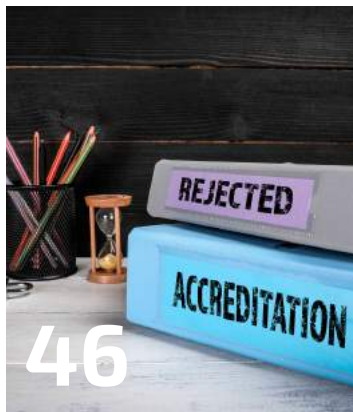
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Master of Ministry
Doctor of Ministry*

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PRESIDENT'S



WELCOME

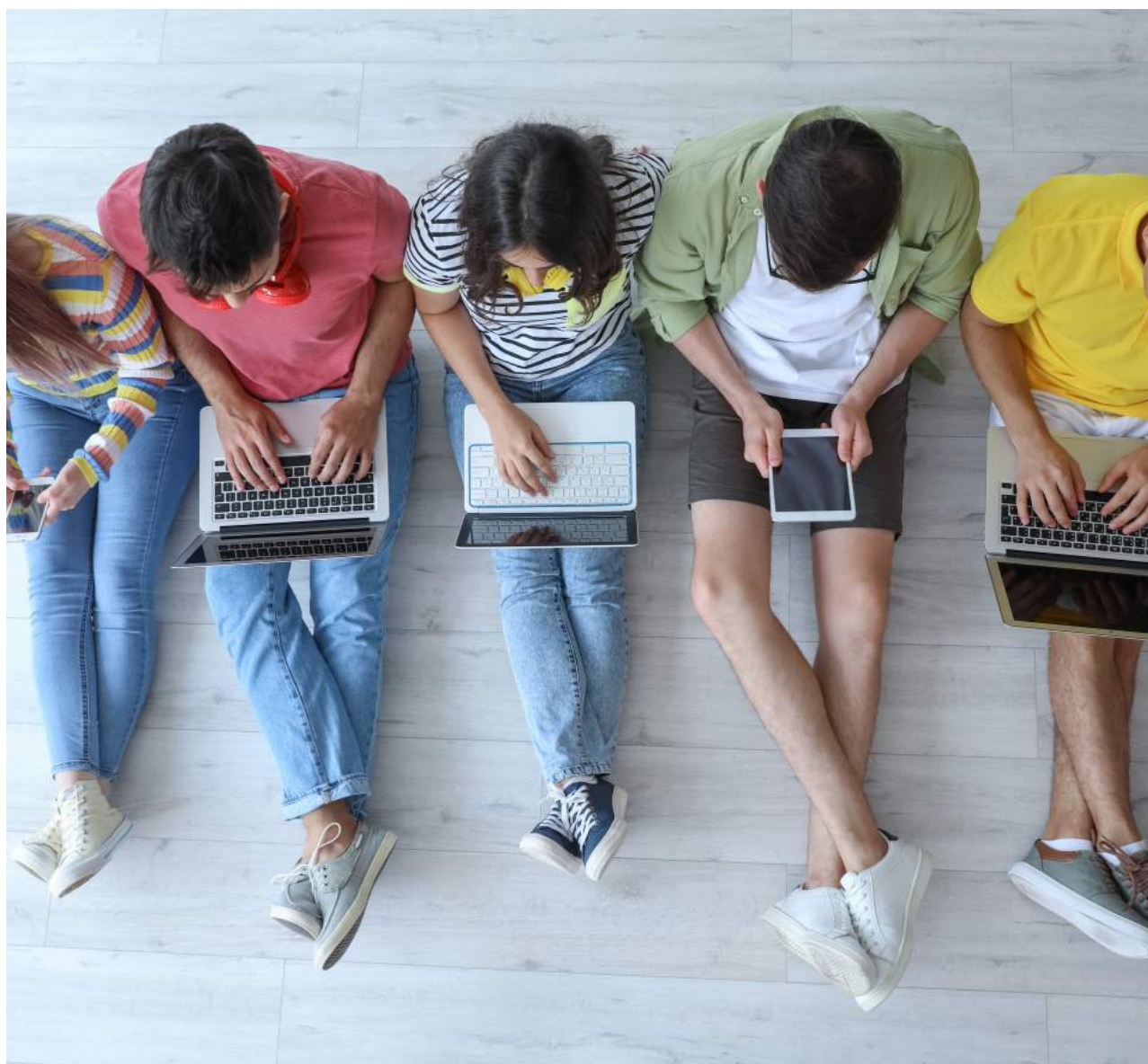
Dear prospective student,

Thank you for taking the time to consider West Coast Bible College & Seminary. Since 2006, we have been offering 100% online-only degrees with a mission of "creating disciples of Christ, without creating disciples of debt." We do this through our low tuition and textbook costs without sacrificing quality. Our administration and professors are well-qualified, and our courses are relevant and practical. We've trained thousands of people globally on six continents, and we look forward to serving with you!

Because people matter,

Kevin Harrison, DMin, MBA

WEST COAST BIBLE COLLEGE & SEMINARY



WCBCS MISSION STATEMENT

Creating disciples of Christ, without creating disciples of debt.

The mission of West Coast Bible College & Seminary is to honor God by educating and ministering to a diverse community of students for the purpose of developing servant-leaders who will radically impact the world where they live with the Gospel of Jesus Christ. We accomplish this through biblically based programs and services that have an appreciation of past traditions, but that utilize online and mobile technology and the latest resources to equip our students for the future.

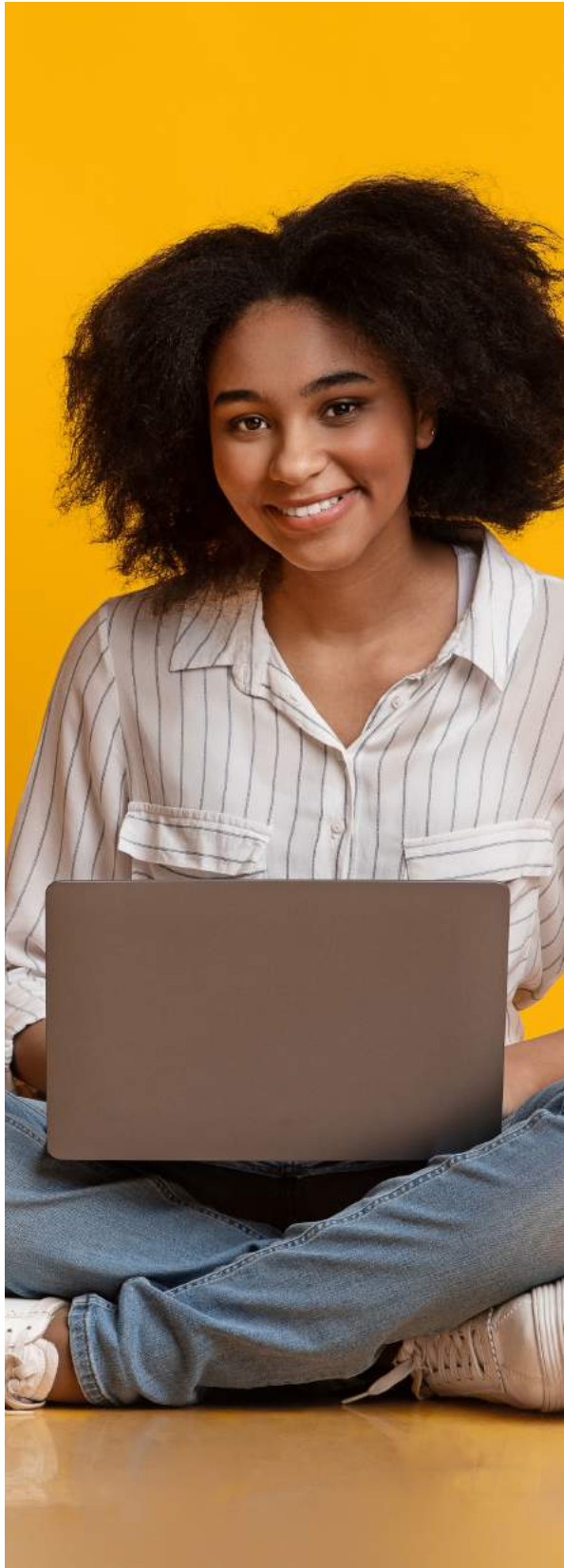
WCBCS CORE VALUES

WCBCS is a non-denominational Christian seminary that exists to provide high-quality ministry training at the lowest cost possible to ensure that finances will not be a hindrance to the global training of leaders and the spread of the gospel of Jesus Christ.

- 1) Christ-Centered** – Our reason for existence centers around the person of Jesus Christ; therefore, our programs, professors, and instruction will reflect this core value.
- 2) People-Focused** – We know that all people matter to Jesus, and they also matter to us. Therefore, we will do everything possible to ensure everyone is treated equally, fairly, and respectfully because they are made in God's image and likeness (Genesis 1:27).
- 3) Uncompromisingly Bible-Based** – We neither neglect, compromise, nor apologize for teaching the Word of God in every class.
- 4) Educationally Relevant** – We are committed to using the latest resources and delivery methods for our students to experience a culturally relevant education that will enable them to be effective wherever they live.
- 5) Spirit-Led** – We believe the Holy Spirit leads all believers into fellowship with Jesus Christ and will direct the steps of those whose hearts are set on Him. We are committed to listening to the voice of the Holy Spirit in all facets of the educational process.
- 6) Missions-oriented** – We are committed to pouring 10% of all finances that come into West Coast Bible College & Seminary back into missions to build churches and to provide practical needs for those in countries outside of the U.S.
- 7) Theologically sound** – We are committed to theologically sound education based on the Word of God. While methods will certainly change throughout the ages, the principles of God's Word are a firm foundation that must be properly discerned and taught so that our students will have a strong learning base for life and ministry.
- 8) Great Commission-Driven** – The entire reason for our existence is the Great Commission: To go into the world and preach the Gospel to everyone. Our ultimate goal is to build the Kingdom of God, not an empire for ourselves!

WCBCS HISTORY

100% online-only education since 2006



West Coast Bible College & Seminary has been offering 100% online-only education since 2006 and has over 1,200 graduates

WCBCS began as a dream of President Kevin Harrison in 1987 after attending Impact '87 and hearing Lloyd Zeigler speak about his passion for training students. In 1999 the dream grew as Harrison focused in on creating a Bible college that is practical and relevant to life and ministry and yet one that would NOT create disciples of debt. Together with a team of educated men and women who have a passion for God and compassion for people, we've launched WCBCS as an online college and seminary so we could minimize the costs and allow people to continue their education without having to turn their family's lives upside down.

The official launch of West Coast Bible College & Seminary was in 2006 after two years of preparations. Since then we have been privileged to serve over 3,000 students from around the world in getting the education they need for life and ministry. We are affiliated with Casa do Oleiro Ministries in Brazil which means "Potter's House" in Portuguese. Since 2000, Casa do Oleiro has been involved with launching hundreds of churches in Brazil, Africa, India, Russia, and other parts of the world, as well as to start and run orphanages for those in need. The goal of CdO is to see over 1 million people accept Jesus Christ as their personal Savior over the next 10 years and to plant 500 more churches. To do this, we MUST train ministers to reach people!



WHAT WE BELIEVE

1) THE BIBLE. WCBCS believes the Word of God is 100% divinely inspired and holds to the total authority of Scripture for effectively living the Christian life. Furthermore, we believe the Word of God is free from error in dealing with any subject matter, including scientific, historical, moral, and theological teachings. (2 Timothy 3:16-17, Hebrews 4:12, 2 Peter 1:21).

2) GOD. There is only one true God who is the Creator of the world and Redeemer of all mankind. God is infinite (1 Timothy 1:17), incomparable (2 Samuel 7:22), and unchanging (Malachi 3:6). He is omnipresent (Psalm 139:7-12), omnipotent (Psalm 147:5; Isaiah 40:28), and has all power and authority (Ephesians 1; Revelation 19:6).

3) JESUS. Jesus Christ is the one and only Son of God, was conceived by the Holy Spirit (Matthew 1:18), born of the Virgin Mary (Luke 1:27), is God's Anointed One (Acts 10:38), empowered by the Holy Spirit to bring God's Kingdom to Earth (Luke 4:1-13). He was crucified for our sins (John 19:18, died (John 19:28-37), was buried (Luke 23:50-56), is resurrected (Luke 24:1-12), and ascended into heaven (Acts 1:9). Jesus is alive today, in the presence of God the Father, interceding for His people (Romans 8:34).

4) HOLY SPIRIT. The Holy Spirit is the third person of the Trinity who has a mind, emotions, and a will. He thinks and knows (1 Corinthians 2:10), can be grieved (Ephesians 4:30), intercedes for us (Romans 8:26-27), glorifies Jesus (John 16:14), and is the Comforter Jesus promised (John 14:16, 26, 15:26).

5) THE TRINITY. WCBCS believes God is personal God, existing in three persons: Father, Son, and Holy Spirit (Matthew 28:19).

6) SALVATION. WCBCS believes every person is born into sin that separates man from God. However, through the death of Jesus Christ on the cross and resurrection, God made a way for man to be reconciled with Him (Romans 5:10; Ephesians 1:7). We are saved by grace through faith in Christ Jesus (Ephesians 2:8-9, Acts 4:12). A person must repent, believe, and obediently follow Jesus (Acts 3:19, Romans 10:9-10).

6) THE CHURCH. The Church exists to continue the ministry of Jesus Christ of advancing God's Kingdom on Earth by living out the Great Commission (Matthew 28:16-20).

7) BIBLICAL CREATION. WCBCS believes the world was created in a literal six day span of time.

8) LAST THINGS. WCBCS believes in the future return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to fulfill His purposes in the works of creation and redemption with eternal rewards and punishments (1 Corinthians 15:52)

PHILOSOPHY OF EDUCATION

WCBCS is an online Bible college that is wholly committed to educating and training men and women to serve in ministry, whether vocationally or voluntarily. As a Bible college, the heart of the teaching will center on the infallible and inerrant Word of God and its' relevance to all areas of life. However, we also understand there are numerous practical issues in education that must be addressed. As such, this is the WCBCS philosophy of education statement:

Philosophy #1: Education is focused on truth, and God is the ultimate source of Truth. He reveals Himself to us in nature; in His Son; and in the Bible, the only inerrant, authoritative, and sufficient rule for faith and practice (Psalm 8:2-4; Hebrews 1:1-3; II Timothy 3:16, 17).

Philosophy #2: The Lordship of Christ and the sovereignty of God are all-inclusive; therefore, all areas of life and learning are regarded as sacred (Romans 11:36).

Philosophy #3: Christian education is the result of all knowledge being tested against, and integrated with, a biblically based view of God and the world (Colossians 1:16, 17; John 1:3).

Philosophy #4: The Christian teacher/professor, empowered by the Holy Spirit, guides and nurtures students through instruction, admonition and personal example. The Christian teacher/ professor seeks to encourage the spiritual development of students since this is the foundation for their academic, social and personal growth (Colossians 1:28; Proverbs 1:7).

Philosophy #5: Christian education occurs as the Holy Spirit works effectively in the hearts and minds of the students. Through general revelation students learn of God and His world (Acts 14:17; Romans 1:18-20). Special revelation and regeneration are regarded as essential components of Christian education because a personal relationship with Jesus Christ provides students with the ability to view life from a Biblical perspective (1 Corinthians 2:14).

Philosophy #6: God has created all students with unique talents as well as particular developmental growth patterns. Therefore, the learning process is enhanced as teachers develop teaching strategies and environments to help students grow (Psalm 139:13-15; Romans 12:4-8).

Philosophy #7: Service to others inside and outside the online classroom environment contributes to the development of each student's talents and abilities (1 Corinthians 12).

Philosophy #8: Excellence in the quality of education offered to students brings glory to God and provides a compelling witness to our neighbors (Philippians 1:9-11).

Philosophy #9: The goal of Christian education is to develop students who will serve God and impact their community and the world by thinking and acting biblically in all areas of life (Romans 12:2).

Philosophy #10: An online educational community allows for the training of anyone, anywhere, at any time and offers a relevant, contemporary means of fulfilling The Great Commission to "go and make disciples" (Matthew 28:18-20, Mark 16:15).



INSTITUTIONAL OBJECTIVES

WCBCS is a Bible college that believes every Christian is called to be a minister, regardless of their occupation. As such, WCBCS provides an environment of academic excellence from a distinctly Christian perspective. Students who enroll at WCBCS can be assured that their education will be:

- **Uncompromisingly biblical** in its approach to every subject.
- **Unmistakably driven** by the Great Commission to create disciples of Christ.
- **Unambiguously adhering** to the traditional Christian understanding of history.
- **Unencumbered academically** to explore various denominational beliefs.
- **Undeniably relevant** in both subject matter and in use of technology.
- **Unabashedly practical** in course content and application.
- **Unashamedly devoted** to the development of Christ-like character in students.
- **Unswervingly committed** to best academic and business practices.



CORE COMPETENCIES

- Students will obtain knowledge specializing in biblical studies.
- Students will acquire knowledge specializing in effective Christian ministry.
- Students will learn and integrate broad knowledge in general education toward the development of a Christian worldview.
- Students will develop and exhibit critical thinking skills to resolve issues in contemporary culture through the ministries of the Church.
- Students will discover and enhance ministerial skills through practical application assessments.
- Students will cultivate a Christ-like attitude, biblical convictions, and learn how to positively collaborate and respond to others.

BACHELOR OF MINISTRY PROGRAM LEARNING OBJECTIVES



PLO #1: Exegetically Competent: Learners will be able to identify, interpret, and apply the Word of God in any setting.

PLO #2: Theologically Competent: Learners will be able to recall and defend the truth of God's Word with respect to traditional, conservative biblical doctrine.

PLO #3: Pastorally Competent: Learners will be able to discuss, assess, and conduct pastoral ministry from a vocational or volunteer perspective.

PLO #4: Academically Competent: Learners will be able to research, analyze, and solve real-world problems in life and ministry.

PLO #5: Personally Competent: Learners will be able to evaluate and integrate God's Word in their lives to develop Christlike character.

PLO #6: Communicatively Competent: Learners will be able to formulate and express their personal faith, whether orally or written, for the growth of the Kingdom of God.

MASTER OF MINISTRY PROGRAM LEARNING OBJECTIVES

PLO #1: Learners will accurately interpret the Bible through sound hermeneutical principles in light of biblical context to apply it in life and ministry. Through the understanding of historical context, languages, and reception, the learner will be able to extrapolate relevant principles for faith and practice.

PLO #2: Learners will identify and develop practical and relevant ministry skill sets necessary for 21st-century ministry. Using their exegetical skills, learners will analyze historical and current ministry practices, and develop ministry skills to implement in current and future ministry settings.

PLO #3: Learners will recognize and review various methods to effectively communicate the Gospel in any environment or context. Learners will also be able to distinguish the methods and messages appropriate for recipients in different socioeconomic and cultural backgrounds, education levels, ages, and situations.

PLO #4: Learners will evaluate church ministries in relation to biblical evangelism and discipleship. These assessments will draw from, but not be limited to, faithful exegesis, 21st-century ministry practices, and effective oral, written, print, and/or video communication.

PLO #5: Learners will demonstrate the ability to assess and synthesize information to apply it to a practical ministry problem. By investigating current events, ministry trends, biblical scholarship, and cultural analysis, the learner will be able to create ministry materials that will be useful in their ministry context, church, and community.

PLO #6: Learners will appraise and conduct research that will contribute to the academic and ministerial conversation through research and completion of a Masters Research Project (MRP). Through the application of principles gleaned throughout their master's courses, learners will evaluate and implement their knowledge and skills to develop a research project that is academically sound, faithful to Scripture, and is ministry relevant to ministry.

DOCTOR OF MINISTRY PROGRAM LEARNING OBJECTIVES

PLO #1: Learners will demonstrate a thorough understanding of advanced Christian ministry principles and exhibit the ability to apply these concepts in a contextualized, real-world ministry setting.

PLO #2: Learners will analyze, articulate, and apply a biblical and theological perspective in current ministry practices and cultural applications.

PLO #3: Learners will be able to effectively communicate their understanding of ministry and pastoral skills in a multitude of communication modes, including oral, written, print, and/or video formats.

PLO #4: Learners will acquire the knowledge and skills to apply to their own life of faith and spiritual formation for their own well-being.

PLO #5: Learners will be able to design, develop, and implement avenues for faith formation in contextual ministry environments.

PLO #6: Learners will engage in and contribute to the academic and ministerial conversation through research and completion of a Doctoral Research Project (DRP). Through application of principles gleaned throughout their doctoral courses, learners will evaluate and implement their knowledge and skills to develop a research project that is academically sound, faithful to Scripture, and is ministry relevant to ministry.





BACHELOR OF MINISTRY

Biblical Counseling Specialization (120 Hours)

| | | | |
|----------|-------------------------|----------|-----------------------------|
| BIBL 101 | Biblical Interpretation | MIN 101 | The Life of the Minister |
| BIBL 102 | The Life of Christ | MIN 102 | Prayer |
| BIBL 201 | Old Testament Survey | MIN 201 | Leadership |
| BIBL 202 | New Testament Survey | MIN 202 | Evangelism and Outreach |
| BIBL 301 | Deuteronomy | PHIL 101 | Ethics |
| BIBL 302 | Acts | PHIL 301 | Critical Thinking |
| BIBL 401 | Prison Epistles | PHIL 401 | Apologetics |
| BUSI 101 | Foundations of Business | PHSC 201 | Physical Science |
| BUSI 302 | Accounting | HTH 301 | Health Education Science |
| COMM 101 | Speech | TECH 301 | Digital Technology |
| COMM 201 | Social Media | THEO 301 | Theology 1 |
| COMM 301 | Sermon Preparation | THEO 401 | Theology 2 |
| ENGL 101 | Reading | COUN 101 | Biblical Crisis Counseling |
| ENGL 201 | Writing | COUN 102 | Ethics in Counseling |
| HIST 101 | Ancient Civilization | COUN 201 | Marriage Counseling |
| HIST 201 | Modern Civilization | COUN 202 | Family Counseling |
| HIST 301 | Church History | COUN 301 | Counseling Life Issues |
| MATH 201 | Statistics | COUN 302 | Grief and Trauma Counseling |
| PSY 101 | Psychology | COUN 401 | Conflict Resolution |
| SOC 201 | Sociology | COUN 402 | Counseling Victims of Abuse |

This degree is not designed for state licensure, but rather for pastoral counseling; most often in church ministry. Upon completion, a student may become ordained and ordained ministers, in most states, are allowed to function as Christian counselors and even open up their own Christian counseling practices. Please check local state regulations if you are interested in opening your own practice."

MAIN OFFICE

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BACHELOR OF MINISTRY

Church Business Administration Specialization (120 Hours)

| | | | |
|----------|-------------------------|----------|---------------------------------|
| BIBL 101 | Biblical Interpretation | MIN 101 | The Life of the Minister |
| BIBL 102 | The Life of Christ | MIN 102 | Prayer |
| BIBL 201 | Old Testament Survey | MIN 201 | Leadership |
| BIBL 202 | New Testament Survey | MIN 202 | Evangelism and Outreach |
| BIBL 301 | Deuteronomy | PHIL 101 | Ethics |
| BIBL 302 | Acts | PHIL 301 | Critical Thinking |
| BIBL 401 | Prison Epistles | PHIL 401 | Apologetics |
| COMM 101 | Speech | PHSC 201 | Physical Science |
| COMM 201 | Social Media | HTH 301 | Health Education Science |
| COMM 301 | Sermon Preparation | TECH 301 | Digital Technology |
| COUN 101 | Biblical Counseling | THEO 301 | Theology 1 |
| COUN 401 | Conflict Resolution | THEO 401 | Theology 2 |
| ENGL 101 | Reading | BUSI 101 | Foundations of Business |
| ENGL 201 | Writing | BUSI 102 | Business Ethics |
| HIST 101 | Ancient Civilization | BUSI 201 | Marketing |
| HIST 201 | Modern Civilization | BUSI 202 | Business Communication |
| HIST 301 | Church History | BUSI 301 | Practical Church Business Admin |
| MATH 201 | Statistics | BUSI 302 | Accounting |
| PSY 101 | Psychology | BUSI 401 | Strategic Ministry |
| SOC 201 | Sociology | BUSI 402 | Business Management |

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BACHELOR OF MINISTRY

Church Ministry Specialization (120 Hours)

| | | | |
|----------|-------------------------|----------|--------------------------|
| BIBL 101 | Biblical Interpretation | HIST 301 | Church History |
| BIBL 102 | The Life of Christ | MATH 201 | Statistics |
| BIBL 201 | Old Testament Survey | PHIL 101 | Ethics |
| BIBL 202 | New Testament Survey | PHIL 301 | Critical Thinking |
| BIBL 301 | Deuteronomy | PHIL 401 | Apologetics |
| BIBL 302 | Acts | PHSC 201 | Physical Science |
| BIBL 401 | Prison Epistles | HTH 301 | Health Education Science |
| BUSI 101 | Foundations of Business | PSY 101 | Psychology |
| BUSI 201 | Marketing | SOC 201 | Sociology |
| BUSI 302 | Accounting | TECH 301 | Digital Technology |
| COMM 101 | Speech | THEO 301 | Theology 1 |
| COMM 201 | Social Media | THEO 401 | Theology 2 |
| COMM 301 | Sermon Preparation | MIN 101 | The Life of the Minister |
| COUN 101 | Biblical Counseling | MIN 102 | Prayer |
| COUN 301 | Counseling Life Issues | MIN 201 | Leadership |
| COUN 401 | Conflict Resolution | MIN 202 | Evangelism and Outreach |
| ENGL 101 | Reading | MIN 301 | Missions |
| ENGL 201 | Writing | MIN 302 | Group Dynamics |
| HIST 101 | Ancient Civilization | MIN 401 | Discipleship |
| HIST 201 | Modern Civilization | MIN 402 | Worship |

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BACHELOR OF MINISTRY

Missions Specialization (120 Hours)

| | | | |
|----------|--------------------------|----------|--------------------------------|
| BIBL 101 | Biblical Interpretation | MIN 102 | Prayer |
| BIBL 102 | The Life of Christ | MIN 201 | Leadership |
| BIBL 201 | Old Testament Survey | MIN 202 | Evangelism and Outreach |
| BIBL 202 | New Testament Survey | PHIL 101 | Ethics |
| BIBL 301 | Deuteronomy | PHIL 401 | Apologetics |
| BIBL 302 | Acts | PHSC 201 | Physical Science |
| BIBL 401 | Prison Epistles | HTH 301 | Health Education Science |
| BUSI 101 | Foundations of Business | PSY 101 | Psychology |
| BUSI 302 | Accounting | SOC 201 | Sociology |
| COMM 101 | Speech | TECH 301 | Digital Technology |
| COMM 301 | Sermon Preparation | THEO 301 | Theology 1 |
| COUN 101 | Biblical Counseling | THEO 401 | Theology 2 |
| COUN 401 | Conflict Resolution | MISS 101 | Practical Issues in Missions 1 |
| ENGL 101 | Reading | MISS 102 | Practical Issues in Missions 2 |
| ENGL 201 | Writing | MISS 201 | Missions in the Book of Acts 1 |
| HIST 101 | Ancient Civilization | MISS 202 | Missions in the Book of Acts 2 |
| HIST 201 | Modern Civilization | MISS 301 | World Perspectives |
| HIST 301 | Church History | MISS 302 | Cross Cultural Principles |
| MATH 201 | Statistics | MISS 401 | Missions Anthropology |
| MIN 101 | The Life of the Minister | MISS 402 | Short-Term Trips |

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BACHELOR OF MINISTRY

Theology Specialization (120 Hours)

| | | | |
|----------|-----------------------------|----------|---------------------------|
| BIBL 101 | Biblical Interpretation | HTH 301 | Health Education Science |
| BIBL 102 | The Life of Christ | MATH 201 | Statistics |
| BIBL 201 | Old Testament Survey | MIN 101 | The Life of the Minister |
| BIBL 202 | New Testament Survey | MIN 102 | Prayer |
| BIBL 301 | Deuteronomy | MIN 201 | Leadership |
| BIBL 302 | Acts | MIN 202 | Evangelism and Outreach |
| BIBL 401 | Prison Epistles | MIN 301 | Missions |
| BUSI 101 | Foundations of Business | MIN 302 | Group Dynamics |
| BUSI 302 | Accounting | MIN 401 | Discipleship |
| COMM 101 | Speech | MIN 402 | Worship |
| COMM 201 | Social Media | MISS 301 | World Perspectives |
| COMM 301 | Sermon Preparation | MISS 302 | Cross Cultural Principles |
| COUN 101 | Biblical Crisis Counseling | PHIL 101 | Ethics |
| COUN 302 | Grief and Trauma Counseling | PHIL 401 | Apologetics |
| COUN 401 | Conflict Resolution | PHSC 201 | Physical Science |
| ENGL 101 | Reading | PSY 101 | Psychology |
| ENGL 201 | Writing | SOC 201 | Sociology |
| HIST 101 | Ancient Civilizations | TECH 301 | Digital Technology |
| HIST 201 | Modern Civilizations | THEO 301 | Theology 1 |
| HIST 301 | Church History | THEO 401 | Theology 2 |

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BACHELOR OF MINISTRY

Worship Arts Specialization (120 Hours)

| | | | |
|----------|--------------------------|----------|-----------------------------|
| BIBL 101 | Biblical Interpretation | MIN 102 | Prayer |
| BIBL 102 | The Life of Christ | MIN 201 | Leadership |
| BIBL 201 | Old Testament Survey | MIN 202 | Evangelism and Outreach |
| BIBL 202 | New Testament Survey | PHIL 101 | Ethics |
| BIBL 301 | Deuteronomy | PHIL 401 | Apologetics |
| BIBL 302 | Acts | PHSC 201 | Physical Science |
| BIBL 401 | Prison Epistles | HTH 301 | Health Education Science |
| BUSI 101 | Foundations of Business | PSY 101 | Psychology |
| BUSI 302 | Accounting | SOC 201 | Sociology |
| COMM 101 | Speech | TECH 301 | Digital Technology |
| COMM 301 | Sermon Preparation | THEO 301 | Theology 1 |
| COUN 101 | Biblical Counseling | THEO 401 | Theology 2 |
| COUN 401 | Conflict Resolution | WORS 101 | Worship Basics |
| ENGL 101 | Reading | WORS 102 | Building a Worship Team |
| ENGL 201 | Writing | WORS 201 | Creating Flow in Worship |
| HIST 101 | Ancient Civilization | WORS 202 | Basic Music Theory |
| HIST 201 | Modern Civilization | WORS 301 | Songwriting |
| HIST 301 | Church History | WORS 302 | Worship Survey |
| MATH 201 | Statistics | WORS 401 | Creative Technology |
| MIN 101 | The Life of the Minister | WORS 402 | Effective Vocals in Worship |

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BACHELOR OF MINISTRY

Youth Ministry Specialization (120 Hours)

| | | | |
|----------|--------------------------|----------|-------------------------------|
| BIBL 101 | Biblical Interpretation | MIN 102 | Prayer |
| BIBL 102 | The Life of Christ | MIN 201 | Leadership |
| BIBL 201 | Old Testament Survey | MIN 202 | Evangelism and Outreach |
| BIBL 202 | New Testament Survey | PHIL 101 | Ethics |
| BIBL 301 | Deuteronomy | PHIL 301 | Critical Thinking |
| BIBL 302 | Acts | PHIL 401 | Apologetics |
| BIBL 401 | Prison Epistles | PHSC 201 | Physical Science |
| BUSI 101 | Foundations of Business | HTH 301 | Health Education Science |
| BUSI 302 | Accounting | PSY 101 | Psychology |
| COMM 101 | Speech | SOC 201 | Sociology |
| COMM 301 | Sermon Preparation | TECH 301 | Digital Technology |
| COUN 101 | Biblical Counseling | THEO 301 | Theology 1 |
| COUN 401 | Conflict Resolution | THEO 401 | Theology 2 |
| ENGL 101 | Reading | YMIN 101 | Youth Ministry Foundations |
| ENGL 201 | Writing | YMIN 102 | Speaking to Students |
| HIST 101 | Ancient Civilization | YMIN 201 | Youth Culture |
| HIST 201 | Modern Civilization | YMIN 202 | Youth Ministry Management |
| HIST 301 | Church History | YMIN 301 | Leadership Development |
| MATH 201 | Statistics | YMIN 302 | Youth Worship |
| MIN 101 | The Life of the Minister | YMIN 401 | Counseling Students in Crisis |

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MASTER OF MINISTRY

Biblical Counseling Specialization (36 Hours)

| | |
|----------|--|
| BIBL 501 | Biblical Interpretation |
| CMIN 502 | Practical Duties of the Minister |
| COMM 502 | Biblical Preaching |
| COUN 501 | Biblical Counseling |
| COUN 502 | Counseling Skills & Techniques |
| COUN 503 | Counseling Abusive and Addictive Behaviors |
| COUN 504 | Counseling Children and Adolescent issues |
| COUN 505 | Grief, Trauma, and Depression Counseling |
| ENGL 501 | Advanced English Composition |
| LEAD 502 | Christian Leadership |
| LIFE 501 | Christian Discipleship |
| THEO 501 | Old & New Testament Theology |

This degree is not designed for state licensure, but rather for pastoral counseling; most often in church ministry. Upon completion, a student may become ordained and ordained ministers, in most states, are allowed to function as Christian counselors and even open up their own Christian counseling practices. Please check local state regulations if you are interested in opening your own practice."

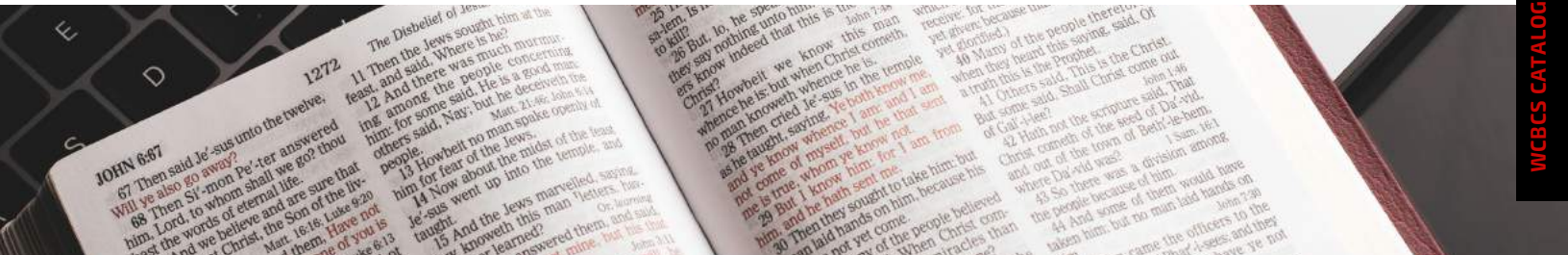
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MASTER OF MINISTRY

Digital Discipleship Specialization (36 Hours)

| | |
|----------|--------------------------------------|
| BIBL 501 | Biblical Interpretation |
| CMIN 502 | Understanding Church Ministries |
| COUN 501 | Practical Duties of the Minister |
| DGDS 501 | Introduction to Digital Discipleship |
| DGDS 502 | Digital Spiritual Formation |
| DGDS 503 | Online Community Building |
| DGDS 504 | Online Pastoral Care |
| DGDS 505 | Digital Outreach and Evangelism |
| LEAD 501 | Christian Leadership |
| LIFE 501 | Christian Discipleship |
| THEO 501 | Old & New Testament Theology |
| THEO 502 | Theology of Digital Engagement |

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MASTER OF MINISTRY

Digital Media Ministry Specialization (36 Hours)

| | |
|----------|---|
| BIBL 501 | Biblical Interpretation |
| DGDS 502 | Digital Spiritual Formation |
| DGDS 503 | Online Community Building |
| DGDS 504 | Online Pastoral Care |
| DGDS 505 | Digital Outreach and Evangelism |
| LIFE 501 | Christian Discipleship |
| MEDM 501 | Introduction to Digital Media Ministry |
| MEDM 502 | Digital Storytelling for Ministry |
| MEDM 503 | Digital Worship and Online Gatherings |
| MEDM 504 | Ministry Podcasting and Media Platforms |
| MEDM 505 | Digital Communication Ministry Strategies |
| THEO 502 | Theology of Digital Engagement |

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MASTER OF MINISTRY

Religious Education Specialization (36 Hours)

| | |
|----------|--|
| BIBL 501 | Biblical Interpretation |
| CMIN 501 | Understanding Church Ministries |
| CMIN 502 | Practical Duties of the Minister |
| COMM 501 | Effective Teaching in the 21st Century |
| COMM 502 | Biblical Preaching |
| COUN 501 | Biblical Counseling |
| ENGL 501 | Advanced English Composition |
| LEAD 502 | Christian Leadership |
| LIFE 501 | Christian Discipleship |
| THEO 501 | Old & New Testament Theology |
| MRP 601 | Master's Research Project (6 hours) |

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MASTER OF MINISTRY

Worship Studies Specialization (36 Hours)

| | |
|----------|---------------------------------------|
| BIBL 501 | Biblical Interpretation |
| CMIN 502 | Practical Duties of the Minister |
| COMM 502 | Biblical Preaching |
| COUN 501 | Biblical Counseling |
| LIFE 501 | Christian Discipleship |
| THEO 501 | Old & New Testament Theology |
| WORS 501 | Worship Leadership |
| WORS 502 | Worship As Life |
| WORS 503 | Playing Together as a Worship Team |
| WORS 504 | Music Theory (Vocal and Instrumental) |
| WORS 505 | The Arts in Worship |
| MRP 601 | Master's Research Project (6 hours) |

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MASTER OF DIVINITY

Church Ministry Specialization (60 Hours)

| | |
|----------|--|
| BIBL 501 | Biblical Interpretation |
| BUSI 501 | Leadership and Administration in Ministry |
| CMIN 501 | Understanding Church Ministries |
| CMIN 502 | Practical Duties of the Minister |
| CMIN 503 | Evangelism and Missions |
| COMM 501 | Effective Teaching in the 21st Century |
| COMM 502 | Biblical Preaching |
| COUN 501 | Biblical Counseling |
| HIST 501 | Church History: Early Church to Reformation |
| HIST 502 | Church History: Reformation to Modern Times |
| LANG 501 | Hebrew Language Tools |
| LANG 502 | Greek Language Tools |
| LANG 503 | Advanced Hebrew Language Tools |
| LANG 504 | Advanced Greek Language Tools |
| LEAD 502 | Christian Leadership |
| LIFE 501 | Christian Discipleship |
| THEO 501 | Old & New Testament Theology |
| THEO 503 | Pastoral Theology and Ministry Skills |
| THEO 504 | Practical Theology: Ministry Contexts and Challenges |
| CAPS 601 | Capstone Project |

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DOCTOR OF MINISTRY

Ministries Specialization (45 Hours)

| | |
|----------|---|
| BUSI 801 | Pastoral Perspectives on Business |
| CMIN 801 | Advanced Church Ministries |
| CMIN 802 | Critical Issues for Pastors in Ministry |
| CMIN 803 | Personal and Spiritual Wellness |
| COMM 701 | Preaching to 21st Century Audiences |
| COMM 702 | World Religions and Cults |
| COUN 801 | Pastoral Perspectives on Counseling |
| LEAD 801 | Pastoral Leadership |
| READ 701 | Readings in Contemporary Christianity |
| REAS 801 | Doctoral Research Project (9 hours) |

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DOCTOR OF MINISTRY

Leadership Specialization (45 Hours)

| | |
|----------|---|
| BUSI 801 | Pastoral Perspectives on Business |
| CMIN 802 | Critical Issues for Pastors in Ministry |
| CMIN 803 | Personal and Spiritual Wellness |
| LEAD 801 | Pastoral Leadership |
| LEAD 802 | Theological Foundations of Leadership |
| LEAD 803 | Church Leadership Theory and Practice |
| LEAD 804 | Leading Through Conflict and Crisis |
| LEAD 805 | Contextual Leadership in Ministry |
| LEAD 806 | Reflective Practice and Discernment in Leadership |
| REAS 801 | Doctoral Research Project |

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BACHELOR COURSE DESCRIPTIONS

BIBLE

BIBL 101 – Biblical Interpretation – This course explores the principles and practices of interpretation. Attention will be given to the various literary forms of the biblical books. Students will learn how to clarify the meaning of the text and how to apply that meaning to ministry contexts.

BIBL 102 – Life of Christ – This course explores the Life of Christ described in the four Gospels. Studying both chronological events and important themes, students will be able to recount the major aspects of Jesus' life and ministry. The course will stress the redemptive work of Christ.

BIBL 201 – Old Testament Survey – This course covers the 39 books of the Hebrew Bible. Issues like authorship, history, and theological significance will be treated. Students will learn how to interpret the Old Testament with a view toward the preparation of sermons and teaching materials.

BIBL 202 – New Testament Survey – Students will analyze the background, structure, and thought of the 27 books that make up the New Testament. Opportunities will be given for students to express in sermons and other forms of communication what they learn from the New Testament.

BIBL 301 – Deuteronomy – In this book, Moses recounts the experiences of the Jews. These experiences include in their deliverance from slavery, reception of the Law, and wanderings in the wilderness. Students will learn about the significance of these events for the life of Israel.

BIBL 302 – Acts – The history and theology of the early church will be covered. Attention will be given to the themes and issues highlighted by the author Luke.

BIBL 401 – Prison Epistles – Students will learn the background to these letters in light of Paul's confinement by the Roman government. The doctrines and practical teachings of each letter will be analyzed with a view toward their application in the contemporary church.



BACHELOR COURSE DESCRIPTIONS

BUSINESS

BUSI 101 – Foundations of Business – This course will present basic material about the functioning of businesses and economies. Students will learn stewardship of resources of value to churches and ministries, such as equipment, buildings, and real estate. Students will also study biblical principles of investing, giving, and growing money.

BUSI 102 Business Ethics – This course will cover the biblical responsibilities of those in church business to relate from a standpoint of integrity and accountability, biblical stewardship, being “above reproach” in all matters of money, dealing honestly and transparently with everyone, tax matters, copyright laws, and the use of money in ministry.

BUSI 201 – Marketing – Students will learn the basic elements of informing and persuading people. The course material is geared toward churches making use of various social media to promote the ministry of the gospel.

BUSI 202 Business Communication– This course will study the practical side of communication (Written, Verbal, and Non-Verbal), oral presentations, writing assignments, composition, planning, team involvement, and skills essential to success in church ministry.

BUSI 301 Practical Church Business Administration – This course will study the practical responsibilities of those engaged in ministry including staff meetings, financial reporting, accountability, board meetings, business meetings, documentation of paper work, insurance policies, maintenance of facilities, and a variety of other practical materials that must be addressed regularly in ministry.

BUSI 302 – Accounting – This course outlines the essential aspects of financial record-keeping, tracking, budgeting, and reporting, particularly as applied to churches and ministries.

BUSI 401 Strategic Ministry – This course will study intentional ministry strategies that will help your church reach its target audience and continue to effectively carry out the overall mission and purpose of the church.

BUSI 402 Business Management – This course will give you the practical tools you need to manage a church or ministry including personnel and facilities management, roles in the organization, decision-making skills, and coordinating volunteers to do the work of the ministry.



BACHELOR COURSE DESCRIPTIONS

COMMUNICATION

COMM 101 – Speech – This class will concentrate on oral communication as it pertains to church and ministry contexts. Special emphasis will be given to digital and online mediums. Students will learn how to preach sermons, create podcasts, and record videos.

COMM 201 – Social Media – This course will review the different forms of social media, including Twitter, Facebook, texting, email, and YouTube. Students will be taught how to make use of these forums for the purposes of reaching people for Christ.

COMM 301 – Sermon Preparation – Preaching sermons is one of the major responsibilities that ministers have. This course will help students plan out sermons, choose topics and Scriptures, and put together ideas. Students will deliver their messages for review and improvement.

COUNSELING

COUN 101 – Biblical Counseling – Students will learn the need for counseling as a ministry within the church. They will be introduced to a scriptural model of counseling which helps the minister guide suffering people from pain to redemption.

COUN 102 Introduction to Ethics in Counseling – This course will study various responsibilities of the minister in regard to confidentiality, legal issues, drawing healthy boundaries, moral responsibilities, and ethical dilemmas that the biblical counselor will encounter.

COUN 201 Marriage Counseling – This course will study the principles and techniques needed to provide counsel and healing for marriages. Topics that will be discussed include fair fighting, communication, and practical issues that face every couple. Additional helps will be given for pre-marital counseling to help couples avoid pitfalls in advance.

COUN 202 Family Counseling – This course will study the most common problems facing the family including, conflict, communication, love languages/styles, forgiveness, divorce and remarriage, blended families, relocation and moving, depression, and abuse (verbal, emotional, physical, and sexual).

COUN 301 – Counseling Life Issues – This course covers several of the most common issues dealt with in church counseling settings. These include pre-marital ministry; marriage, divorce, and parenting matters; and financial problems.

COUN 302 Grief and Trauma Counseling – This course will address responses of people in life issues such as death, addictions, rape/sexual abuse, suicide prevention, domestic violence, and other real-life traumas that will be encountered in ministry.



BACHELOR COURSE DESCRIPTIONS

COUNSELING, CONT.

COUN 401 – Conflict Resolution – Students will learn how to mediate disputes and reconcile people. They will have the opportunity to practice the principles they learn in the course.

COUN 402 Counseling Victims of Abuse – This course will study the proper ways to minister to those who have gone through abuse; whether it is sexual, verbal, emotional, or physical. The counselor will be given information to better understand the abused and given techniques to help bring the person to a place of spiritual, emotional, and physical wholeness.

ENGLISH

ENGL 101 – Reading – This course will strengthen basic skills pertaining to vocabulary and grammar, reading comprehension, literary genres, listening and note-taking.

ENG 201 – Writing – Students will study the structure and creation of various forms of written communication. The focus will be on those types that have particular relevance for ministry, including tweets, blog posts, book reviews, sermon outlines, emails, and journal articles, as well as writing an academic paper.

HISTORY

HIST 101 – Ancient Civilization – Students will examine the establishment and development of human society from the beginning of creation through the Renaissance. The course will study Asian, African, Middle Eastern, and European civilizations. This will include cultural, religious, economic, and political dynamics.

HIST 201 – Modern Civilization – This course outlines the development of society from the time of the Enlightenment up to the present. The civilizations to be covered include Asian, African, Middle Eastern, European, and American societies. How the church can engage these cultures in the contemporary context will be covered.

HIST 301 – Church History – Church history is a survey of the development of the Church from the close of the New Testament to this modern church. Special attention will be given to the issues faced by church leaders during this time span, how they dealt with those problems, and how those issues in history form the basis for many of the same issues faced in the Church today. While the people and dates are significant, this course will delve into their responses to the challenges presented by their cultures primarily.

BACHELOR COURSE DESCRIPTIONS

HUMAN SCIENCE

PSY 101 - Psychology - This course will present the key ideas of a sound biblical understanding of the human soul. Students will be introduced to the various schools of thought that deal with positive and negative issues. The course will highlight the nature of human growth and development, particularly as it relates to ministry matters.

SOC 201 - Sociology - Students will study social and relational psychological theories. Both pathologies and correctives will be discussed. The course will stress the role of the church as a mediator of God's redemptive grace in Christ.

MINISTRY

MIN 101 - The Life of the Minister - This course will teach students the value of developing their character and growing as disciples of Jesus. Topics to be discussed include devotions, family relationships, recreation, and time management. Students will also learn how to conduct weddings, funerals, and baptisms. They will be taught how to serve communion, minister to the sick, and engage in hospital and home visitations.

MIN 102 - Prayer - Students will study the biblical doctrine of prayer as communication with God. Different types of prayer will be explored and students will create and maintain a prayer journal.

MIN 201 - Leadership - This course presents a biblical theology of the calling, role, and impact of leaders. Students will discover and apply leadership principles described in God's Word and supremely exemplified by Jesus Christ.

MIN 202 - Evangelism and Outreach - This course deals with the basic principles of sharing the gospel of Jesus Christ. Students will be introduced to methods of personal and corporate evangelism. They will also learn how to serve non-Christians so as to create opportunities to demonstrate God's love.

MIN 301 - Missions - Students will explore the history of cross-cultural missions from the call of Abraham to contemporary missionary work. Attention will be given to ways of interacting with people from different cultures.

MIN 302 - Group Dynamics - This course examines the structure of small groups. Students will learn how to start groups, develop meeting formats, handle relationship issues, and raise up new leaders and groups.

MIN 401 - Discipleship - This course will look at what it means to follow Jesus and learn from Him. Students will study biblical teachings as well as the writings of key leaders who've contributed to the theology and practice of spiritual formation and Christian education.



BACHELOR COURSE DESCRIPTIONS

MINISTRY, CONT.

MIN 402 - Worship - This course examines the theology and experience of worship as described in the Bible. Students will also study worship ministries and practices from church-historical and contemporary perspectives.

MATH

MATH 201 - Statistics - This course will introduce key principles of the methods and practices of statistics. Students will learn how to analyze data in fields like economics, sociology, and popular culture. They will use this knowledge to formulate appropriate ministries.

MISSIONS

MISS 101 Practical Issues in Missions 1 - This course will help the student learn about the real-life issues that will be faced by a missionary including calling, relationships, culture shock, homesickness, "hitting the wall", and more.

MISS 102 Practical Issues in Missions 2 - This course will go one step further for the person called to missions in dealing the practical issues faced while on the mission field.

MISS 201 Missions in the Book of Acts 1 - This course will survey the first half of the Book of Acts and view how mission ministry is seen as the heart of God from the inception of the church.

MISS 202 Missions in the Book of Acts 2 - This course will survey the second half of the Book of Acts and view how mission ministry is seen as the heart of God from the inception of the church.

MISS 301 World Perspectives - This course will address the biblical basis for community development and the Christian's involvement in Majority World development on the personal and systemic levels.

MISS 302 Cross Cultural Principles- This course focuses on how to make disciples and plant churches as missionaries ministering in various multicultural and cross-cultural settings: urban, rural, and tribal. Students will learn principles and strategies for successful evangelism and church planting efforts in difficult religious contexts.

MISS 401 Missions Anthropology - This course will deal with the fundamentals of culture, social structure, group organization, and social change studied as a basis for intercultural understanding and communication. Attention given to issues which constitute challenges and opportunities for cross-cultural workers.



BACHELOR COURSE DESCRIPTIONS

MISSIONS, CONT.

MISS 402 Short-Term Trips – This course will give the student the basic tool and resources that are essential for planning a short-term mission trip with regard to finances, planning, working with a missionary, understanding the culture, and staying focused on the real mission at hand.

PHILOSOPHY

PHIL 101 – Ethics – This course outlines the basic moral issues that ministers deal with. These include matters like financial integrity, relational holiness, and truthfulness.

PHIL 301 – Critical Thinking – With the rise of the internet, people are exposed to more information than at any other time in human history. This class will help students learn how to process information, opinions, and arguments. They will gain skills in identifying logical structures and exposing fallacies.

PHIL 401 – Apologetics – Students will learn how to defend the truths of the Christian faith and respond to challenges. Students will be taught principles and methods of upholding biblical teaching.

SCIENCE

PHSC 201 – Physical Science – In this class, students will look at scientific methods and their application in the physical sciences. This course will take an in-depth look at the issues of Creation, origins, and evolution sciences.

HLTH 301 – Health Education Science – Studies indicate that ministry can be stressful. This course teaches students how to maintain their health so that they can fulfill their calling.

TECHNOLOGY

TECH 301 – Digital Technology – Students will learn about the various forms of technology and media in order to facilitate ministry. The course will go over practical issues related to hardware, software, and online resources. An emphasis will be on making such technology economically accessible for churches.

THEOLOGY

THEO 301 – Systematic Theology 1 – This course provides a definition of theology and a rationale for its subject matter. Students will learn the doctrines of the Bible, God, Christ, the Spirit, and creation.

BACHELOR COURSE DESCRIPTIONS

THEOLOGY, CONT.

THEO 401 - Systematic Theology 2 - This course treats biblical teachings about salvation, the church, and the future.

WORSHIP

WORS 101 Worship Basics - This course will study the biblical importance of worship, the authentic worshipper, and engaging your audience in worship.

WORS 102 Building A Worship Team - This course will give the practical "nut and bolts" behind putting together a worship team that will honor God, lead others to a place of biblical worship, and form a ministry support team from which to live out life.

WORS 201 Creating Flow in a Worship Gathering - This course will teach students the practical aspects of building a worship "set" list, creating elements that will engage everyone in worship, interweaving creativity in the worship gathering, intentionality in planning, giving direction in worship, all while remaining genuine and authentic.

WORS 202 Basic Music Theory - This course will teach basic music theory including scales, chords, transposing, inversions, bass and treble staves, reading music, and the key matrix, as well as development of the musician's ear.

WORS 301 Songwriting - This course will study the basics of songwriting including song structure, the hook, melody and harmonies, "God songs", style, rhymes, and the message.

WORS 302 Worship Survey - This course will study the origin of worship and its relationship to the church throughout history, the evolution of worship music to the 21st century, and the role of various styles of music in worship.

WORS 401 Creative Technology - This course will study the various uses of technology in a worship gathering. Considerations will be given for the placement and aesthetics of the various genres to be employed in worship, building sets that reflect the message being conveyed, and practical elements of sound and lighting in worship.

WORS 402 Effective Vocals in Worship - This course will study the two sides of vocals in worship: 1) Practice; and 2) Performance. The various styles of music and harmonies will be examined, as will how to run a good vocal practice, choosing the proper harmonies to "fit" the song, singing and worship in a worship gathering, blend, and "matching" what's being played with what's being sung.



BACHELOR COURSE DESCRIPTIONS

YOUTH MINISTRY

YMIN 101 Youth Ministry Foundations - This course will help the student to discover the essentials of youth ministry including personal mission, working under authority, dealing with difficult people, understanding your role/job, and the students to whom you've been called to minister.

YMIN 102 Speaking To Students - This course will provide the foundations for how to effectively communicate with students in a practical, relevant, and theologically sound manner. Numerous insights will be given as to creativity and depth.

YMIN 201 Youth Culture - This course will study what's currently going on in an ever-changing youth culture and how youth ministries need to adapt to effectively reach students where they live.

YMIN 202 Youth Ministry Management - This course will help the student better learn how to effectively manage the youth ministry; everything from time management, communication, planning, documenting, safety requirements, and people systems will be addressed.

YMIN 301 Leadership Development - This course is designed to help leaders make leaders under their ministry. Practical tips will be given with regard to finding and choosing potential leaders, qualities to look for in a potential leader, and how to help the student reach their full potential in serving God and leading others.

YMIN 302 Youth Worship - This course will discuss the various components necessary for building a solid youth ministry worship team including recruiting, having a heart for worship, developing creativity in others, and building a true team mentality among the various band members.

YMIN 401 Counseling Students in Crisis - This course will look at and address specific crises which targets students and the practical ways in which the youth minister can help them through the crisis.

**In Essentials Unity, In
Non-Essentials Liberty,
In All Things Charity**

Rupertus Meldenius



MASTER'S COURSE DESCRIPTIONS

BIBLE

BIBL 501 – Biblical Interpretation – This course will explore the academic study of hermeneutical principles, providing students with the analytical tools to interpret biblical texts contextually and theologically. The course bridges academic theory with practical application, enabling students to apply interpretative skills in diverse ministry contexts, academic research, and personal faith development.

BUSINESS

BUSI 501 – Leadership and Administration in Ministry – This comprehensive course equips students with essential skills and insights to effectively lead and manage within a ministry context. Students will discover how to navigate organizational dynamics, develop strategic plans, and inspire teams while staying true to the values and principles of ministry leadership.

CHURCH MINISTRY

CMIN 501 – Understanding Church Ministries – This course will delve into the multifaceted nature of church ministries, combining theological foundations with practical approaches to leadership, administration, and pastoral care. It aims to equip students with both academic understanding and hands-on strategies for effective ministry within diverse church contexts.

CMIN 502 – Practical Duties of the Minister – This course will explore the foundational concepts and contemporary applications of church ministries, providing students with both theoretical understanding and practical insights into the organizational, educational, and pastoral functions of ministry within a church context.

CMIN 503 – Evangelism and Missions – This course equips students with essential skills and perspectives to engage in meaningful evangelism and missions' work. Students will develop a deep understanding of sharing the Gospel and engaging in cross-cultural missions to impact communities worldwide.

COMMUNICATION

COMM 501 – Effective Teaching in the 21st Century – This course will explore the diverse facets of church ministries, delving into their theological foundations and practical applications within contemporary Christian communities. It aims to provide students with both a deep academic understanding and the practical skills needed for effective ministry leadership.



MASTER'S COURSE DESCRIPTIONS

COMMUNICATION, cont.

COMM 502 – Biblical Preaching – This course will provide an in-depth exploration of the varied facets of church ministries, blending theoretical frameworks with practical applications to prepare students for effective ministry leadership. This course will delve into the art of biblical preaching, focusing on crafting messages with transformative potential through accurate scriptural interpretation and the strategic use of visuals, narratives, and other dynamic communication tools.

COUNSELING

COUN 501 – Biblical Counseling – This course will explore the integration of biblical principles in counseling practices, aiming to equip students with the understanding and compassionate approaches needed to address a variety of counseling scenarios within a ministry context. Learners will gain the proficiency to apply scriptural insights to the exigencies of counseling, offering theologically sound and practically effective support.

COUN 502 – Counseling Skills and Techniques – This course will provide the aspiring biblical counselor with the essential skills and techniques required for effective counseling grounded in a biblical worldview. It emphasizes the use of Scripture for healing, understanding the impact of sin and the promise of salvation, fostering healthy attitudes, and guiding clients through the resolution of guilt.

COUN 503 – Counseling Abuse and Addictive Behaviors – This course will explore the identification and intervention strategies for abuse and addictive behaviors, examining the indicators of abuse, the psychological impact on victims, communication strategies for support, and breaking the cycle of abuse. Students will further explore the dynamics of addiction, methods for disrupting addictive cycles, recovery resources, and strategies for maintaining long-term sobriety.

COUN 504 – Counseling Children and Adolescent Issues – This course will consider the complexities surrounding the challenges faced by children and adolescents, covering critical topics such as familial changes, substance abuse, interpersonal relationships, sexuality, maltreatment, eating disorders, and self-perception. Participants will gain insights into therapeutic approaches and scriptural strategies for fostering recovery and resilience in young individuals seeking counsel.

COUN 505 – Grief, Trauma, and Depression Counseling – This course will explore the origins and impacts of trauma, including shared experiences, reactions of the afflicted, methodologies for recovery, and appropriate strategies for counselors in a therapeutic environment. It will also examine the intricacies of counseling individuals coping with grief, trauma, and depression, highlighting the counselor's role in facilitating healing.



MASTER'S COURSE DESCRIPTIONS

DIGITAL DISCIPLESHIP

DGDS 501 - Introduction to Digital Discipleship - This comprehensive course explores the intersection of faith and technology in the modern age. Students will learn how to effectively utilize digital platforms to spread the message of their faith, engage with online communities, and navigate the ethical challenges of online communication.

DGDS 502 - Digital Spiritual Formation - This course will explore the intersection of spirituality and digital technologies. Through a blend of theoretical discussions and practical exercises, students will examine how digital platforms and tools can be harnessed to enhance personal and spiritual practices in the modern digital age.

DGDS 503 - Online Community Building - In this course, students will explore strategies for effective online engagement, content creation, and community management. Students will gain practical skills to navigate the digital landscape and cultivate vibrant online communities that foster meaningful connections and engagement.

DGDS 504 - Online Pastoral Care - In this course, students will explore the principles and practices of providing spiritual support and guidance in a digital age. Through interactive online discussions, case studies, and practical exercises, students will develop the skills needed to offer compassionate and effective pastoral care in virtual spaces.

DGDS 505 - Digital Outreach and Evangelism - In this course, students will explore the strategies and tools used in digital outreach and evangelism to effectively engage with diverse audiences and share messages of faith through online platforms.

ENGLISH

ENG 501 - English Composition - This course will study the basic communication principles, with special emphasis on writing. The student will learn the basics of writing and discover how to communicate their thoughts on paper for others to read effectively. This is crucial in ministry as failure to properly communicate can create additional problems.

HISTORY

HIST 501 - Church History: Early Church to Reformation - In this course, students will thoroughly study Church History from the Early Church period through the Reformation. Through rigorous analysis of theological, cultural, and political developments, students will examine the growth of the Church, its doctrines, and its interactions with broader historical contexts.

HIST 502 - Church History: Reformation to Modern Times - In this course, students will explore the transformative period of Church History from the Reformation to Modern Times. Through an in-depth analysis of key events, figures, theological shifts, and socio-cultural influences, students will understand how the Christian Church evolved and responded to the challenges and changes of the early modern era through to the contemporary context.



MASTER'S COURSE DESCRIPTIONS

LANGUAGE

LANG 501 - Hebrew Language Tools - In this course, students will acquire advanced proficiency in Hebrew language tools, focusing on linguistic analysis, syntactic structures, and textual interpretations. Through rigorous study and application, students will develop a comprehensive skill set for effectively engaging with Hebrew texts and enhancing their scholarly research endeavors.

LANG 502 - Greek Language Tools - In this course, students will explore Greek language tools in-depth, encompassing advanced methodologies and techniques for analyzing, interpreting, and utilizing Greek linguistic resources. Through rigorous instruction and scholarly inquiry, students will develop proficiency in employing diverse linguistic tools to enhance their comprehension and critical engagement with ancient Greek texts.

LANG 503 - Advanced Hebrew Language Tools - In this course, students will engage in an advanced study of Hebrew language tools, exploring intricate grammatical structures, idiomatic expressions, and nuanced textual analysis. Through rigorous exercises and scholarly discussions, participants will refine their linguistic proficiency and deepen their understanding of Hebrew language nuances, equipping them with advanced comprehensive text analysis and interpretation skills.

LANG 504 - Advanced Greek Language Tools - In this course, students will use advanced linguistic and philological methodologies to deepen their proficiency in Greek. Emphasizing a comprehensive study of grammatical structures, lexical nuances, and textual analysis, students will refine their language skills to higher precision and fluency.

LEADERSHIP

LEAD 501 - Church Growth Principles - This course will look at principles that have enabled some churches to grow and flourish, even in a culture of challenges. Learn what it took for these leaders to get where they are today and discover what will work in your personal ministry setting.

LEAD 502 - Christian Leadership - This course will study the meaning of true Christian leadership by looking at the life of Christ and will help the student discover ways to personally live it out and implement it in whatever ministry capacity in which they are serving. Several historical and current church leaders' lives will be discussed to help the student find their own personal leadership styles.



MASTER'S COURSE DESCRIPTIONS

LIFE

LIFE 501 – Christian Discipleship – This course will study the principles of Christian discipleship and how it applies to everyday life. In addition, the one being “discipled” will be challenged to disciple others. Special attention will be given to the call of Jesus’ disciples, how Jesus spent His time with His disciples, and how the student should share the disciple experience with others.

MEDIA MINISTRY

MEDM 501 – Introduction to Digital Media Ministry – In this course, students will comprehensively explore the foundational principles and practices underlying Digital Media Ministry. Students will develop a nuanced understanding of how digital media intersects with theological perspectives, communication theories, and ethical considerations within a ministry context.

MEDM 502 – Digital Storytelling for Ministry – In this course, students will explore Digital Storytelling and Multimedia Production for Ministry in-depth. Students will develop advanced skills in utilizing digital platforms and multimedia tools to convey religious narratives and messages in diverse ministry contexts effectively.

MEDM 503 – Digital Worship and Online Gatherings – In this course, students will explore the theoretical foundations and practical methodologies of Digital Worship and Online Gatherings within the context of contemporary religious practices. Through critical analysis and experiential learning, students will examine the integration of digital technologies and virtual platforms in facilitating meaningful religious expressions and fostering community engagement in digital environments.

MEDM 504 – Ministry Podcasting and Media Platforms – In this course, students will explore the strategic utilization of podcasting and various media platforms within the ministry context. Emphasizing theoretical and practical aspects, participants will analyze effective communication strategies, audience engagement techniques, and ethical considerations to disseminate messages and promote engagement in ministry settings effectively.

MEDM 505 – Digital Communication Ministry Strategies – In these courses, students will critically examine and apply advanced digital communication strategies and media platforms within the ministry context. Through rigorous analysis and practical engagement, students will develop a deep understanding of leveraging digital tools and media platforms to effectively communicate messages, engage communities, and enhance the impact of ministry endeavors.



MASTER'S COURSE DESCRIPTIONS

THEOLOGY

THEO 501 – Old & New Testament Theology – This course will explore the principal theological motifs of the Old and New Testaments, guiding students through the compilation of the Bible, the persistent narrative of God's message, and the enduring nature of God's intentions within the human experience. It will accentuate pivotal figures and locales to enhance comprehension of biblical history.

THEO 502 – Theology of Digital Engagement – In this course, students will critically examine the intersection of theology and digital engagement, exploring digital technologies' ethical, cultural, and theological implications in various contexts. Through rigorous analysis and theological reflection, students will develop a comprehensive understanding of how digital platforms influence communication, community, and religious expression in the contemporary world.

THEO 503 – Pastoral Theology and Ministry Skills – In this course, students will thoroughly study Pastoral Theology and Ministry Skills, focusing on the theological foundations, ethical considerations, and practical competencies essential for effective leadership and service within a pastoral context. Through rigorous examination of theological principles and hands-on application of ministry skills, students will develop a well-rounded understanding of pastoral responsibilities and enhance their abilities to engage in meaningful pastoral care, counseling, preaching, and congregational leadership.

THEO 504 – Practical Theology: Ministry Contexts and Challenges – In this course, students will comprehensively explore Practical Theology, focusing specifically on Ministry Contexts and Challenges. Through rigorous study and analysis, students will examine the intricate interplay between theological principles and the real-world complexities of various ministry settings, equipping them with the skills and insights necessary to navigate contemporary challenges and effectively serve their congregations and communities.

WORSHIP

WORS 501 – Worship Leadership – This course will explore the multifaceted nature of worship, its implementation within the local church context, and the dynamics of communication through worship. It will cover practical leadership skills for the platform, the responsibilities of a worship leader, the integral connection between worship and the church's mission, the collaboration between pastor and worship leader, and the principles of sacrificial leadership.

WORS 502 – Worship As Life – This course will explore the comprehensive impact of worship on an individual's life, encompassing both private devotion and public expression. It examines the influence of the Trinity, personal spiritual practices, the integration of worship in evangelism, life's significant transitions, achieving balance in contemporary worship, and the enduring significance of worship beyond the temporal realm.



MASTER'S COURSE DESCRIPTIONS

WORSHIP, cont.

WORS 503 – Playing Together As A Worship Team – This course will explore the complexities of assembling and managing a worship team, focusing on individual devotion, identifying essential skills within members, and strategizing effective rehearsals. It offers practical guidance on instrument-specific roles, pastoral care for team members, addressing challenges, and unifying these elements to create a cohesive worship experience.

WORS 504 – Music Theory – This course will comprehensively examine fundamental music theory concepts such as scales, chords, transposing, inversions, and reading notation on both bass and treble clefs. It will also focus on understanding the key matrix and cultivating the musician's ear for aural skills development.

WORS 505 – The Arts in Worship – This course will explore the integration of technology within worship settings, examining its function and impact. It will focus on the strategic arrangement and visual harmony of different artistic expressions, the design of thematic sets that enhance the worship message, and the effective management of audio and lighting elements.

"In a world that's constantly changing and challenging our beliefs, a Christian education isn't just a choice, it's a compass. It gives us the direction and the strength to stay true to what matters most in our hearts and in our actions."

Dr. Kevin Harrison
WCBCS President and CEO



MASTER'S RESEARCH PROJECT

MRP 601 - Master's Research Project

The final stage of your Master of Ministry coursework involves the completion of the Master's Research Project (MRP) in the form of a written thesis. Through the research process, reflection, and writing of the project, a student will gain competence as a researcher and written communicator.



DOCTORAL COURSE DESCRIPTIONS

BUSINESS

BUSI 801 - Pastoral Perspectives on Business: This course will provide advanced insights into the unique business challenges encountered within pastoral ministry. Topics covered include stewardship and accountability, managing benevolence and outreach, conducting board and business meetings, strategic budgeting, overseeing church facilities, effective fundraising, addressing human resource concerns, and handling salaries, tithes, and offerings.

CHURCH MINISTRY

CMIN 801 - Advanced Church Ministries: This course will explore the dynamic interactions between pastoral leadership and diverse church ministries, highlighting the integral roles and functions within the ecclesiastical community. Key focus areas include ministry to children, youth, worship and music, singles, Christian education, small groups, missions, senior adults, prayer, and outreach initiatives.

CMIN 802 - Critical Issues for Pastors in Ministry: This course will examine the significant social challenges that pastors encounter in modern ministry, focusing on topics such as religion, racism, sexual identity, politics, relativism, the death penalty, stem cell research, abortion, assisted suicide, and immigration. It aims to equip students with the critical tools and perspectives necessary to navigate these issues effectively within their pastoral roles.

CMIN 803 - Personal and Spiritual Wellness: This course will provide pastors with the tools necessary to attain and sustain equilibrium across various aspects of life, including social, physical, emotional, personal, environmental, intellectual, vocational, spiritual, financial, and relational dimensions. It is designed to foster a comprehensive approach to wellness that integrates the intricacies of personal health and spiritual fulfillment.

COMMUNICATION

COMM 701 - Preaching to 21st Century Audiences: This course will equip pastoral students with the skills necessary to powerfully deliver God's Word to contemporary congregations across diverse contexts. It will cover the principles of biblical preaching, strategies for engaging communication, selecting themes, rigorous study methods, message organization, narrative techniques, visual aids, audience engagement, effective conclusions, and eliciting responses.

COMM 702 - World Religions and Cults: This course will examine the core tenets of predominant non-Christian religions such as Hinduism, Buddhism, Confucianism, Taoism, and Islam, focusing on their distinctive understandings of fundamental human dilemmas and their proposed resolutions. It will also consider the rise and development of new religious movements and sects, assessing their doctrines and practices.

COUNSELING

COUN 801 - Pastoral Perspectives on Counseling: This course will explore the nuanced challenges that pastors encounter in counseling, such as determining the commitment level, duration, and counseling methods appropriate for different issues. It will cover key topics, including the discernment process for referrals to professional counselors, integrating scriptural wisdom, fostering hope and accountability, effectively providing advice and assignments, and effective strategies for concluding counseling engagements.



DOCTORAL COURSE DESCRIPTIONS

LEADERSHIP

LEAD 801 – Pastoral Leadership: This course will explore church leadership principles and their practical application for pastoral figures within a ministry context. It covers a spectrum of topics, including the definition of pastoral leadership, emulating the leadership model of Jesus, fostering discipleship and mentoring, articulating vision, setting objectives, cultivating teams, strategizing for church growth, navigating transitions, gleaned insights from errors, and embodying servanthood through exemplary conduct.

LEAD 802 – Theological Foundations of Leadership: This course will comprehensively explore leadership principles rooted in theological insights. Students will analyze the intersections of faith, ethics, and effective leadership practices through in-depth study and assignments, offering a unique opportunity to develop a strong foundation in leadership that is deeply informed by theological perspectives.

LEAD 803 – Church Leadership Theory and Practice: This course offers a comprehensive exploration of effective leadership within a religious context. Through insightful assignments and in-depth analysis, students will explore various theories and strategies for guiding and nurturing congregations.

LEAD 804 – Leading Through Conflict and Crisis: This course explores effective strategies for navigating and leading during conflict and crisis within a ministry context, including the dynamics of conflict resolution, crisis management, and developing strong leadership skills.

LEAD 805 – Contextual Leadership in Ministry: This course explores the intersection of leadership principles and their practical application within the context of churches and communities, including strategies for effective engagement, collaboration, and transformational leadership, emphasizing the role of faith-based organizations in addressing social challenges.

LEAD 806 – Reflective Practice and Discernment in Leadership: This course will explore the art of thoughtful self-examination and decision-making within leadership roles. Through insightful discussions and exploration of real-world scenarios, students will develop the skills to critically assess their leadership practices and make informed choices that align with their personal values and organizational goals. This course will equip leaders with the tools needed to cultivate a reflective mindset and implement effective strategies for discernment in their leadership journey.

READING

READ 701 – Readings in Contemporary Christianity: This course will engage students with three seminal textbooks to explore diverse perspectives on current theological and practical challenges in Christianity. Participants are expected to thoroughly read each text and compose a comprehensive 15-20 page analysis, discussing the principal arguments of the book and their relevance to real-world ministry and life experiences.

REAS 801 - Doctoral Research Project

Through application of principles gleaned throughout their doctoral courses, learners will evaluate and implement their knowledge and skills to develop a research project that is academically sound, faithful to Scripture, and is relevant to church ministry.

DOCTORAL RESEARCH PROJECT

ACCREDITATION

Accredited by the **Accreditation Service for International Colleges (ASIC)** - Premier Status



"West Coast Bible College & Seminary is accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC). The college has earned Premier status with ASIC for its commendable areas of operation. ASIC accreditation helps students and parents make a more informed choice and will also help a school, college, university, training provider, or distance education provider demonstrate to the international student body that they are a high-quality institution.

ASIC is recognized by UKVI in the UK, is a member of the CHEA International Quality Group (CIQG) in the USA and is listed in their International Directory, is a member of the BQF (British Quality Foundation), are affiliates of ENQA (European Network for Quality Assurance) and are institutional members of EDEN (European Distance and E-Learning Network)".

According to the ASIC website, ASIC has also gained many recognitions, memberships, and affiliations (a full list can be found [here](#)) in acknowledgment of their commitment to quality in education:

- ASIC is an institutional accrediting commission, assuring students, parents and prospects that WCBSC operates by Best Practices. (Institutional accreditation applies to an entire institution, indicating that each of an institution's parts is contributing to the achievement of the institution's objectives.)
- Member of the CHEA (Council for Higher Education Accreditation) International Quality Group in the USA
- (Read Council for Higher Education Accreditations' information regarding ASIC)
- Recognized by UK Visas and Immigration (UKVI) in the UK for the Student Visitor Visa Route
- Gained ISO 9001:2008 Accredited Certification
- Member of the British Quality Foundation
- Affiliate Member of ENQA, European Association for Quality Assurance in Higher Education
- Member of GUIDE Association, Global Universities in Distance Education
- Member of UN Academy Impact Group
- Member of The Association of International Education Administrators (AIEA)

AFFILIATIONS

View our **Articulation Agreements, Memberships, and Authorizations** to Operate



ARTICULATION AGREEMENTS

KAIROS UNIVERSITY: West Coast Bible College & Seminary is a contextualization partner of Kairos University (www.kairos.edu). We provide local mentors, learning resources, and support for Kairos students. This partnership creates a path for past, current, and future WCBCS students to seek admission into Kairos University to pursue an accredited Bachelor of Arts degree while staying connected to WCBCS. It's a Kingdom-collaborative partnership!

KAIROS UNIVERSITY ACCREDITATION: Kairos University holds regional accreditation from the Higher Learning Commission (HLC) and national accreditation from the Association of Theological Schools (ATS). Both accrediting agencies are recognized by the US Department of Education and the Council on Higher Education (CHEA) and are widely recognized and highly respected globally.

Email (info@westcoastbible.org) or call us (972-357-0536) for more information about how you can use your WCBCS studies to earn a regionally accredited degree through Kairos University.

MEMBERSHIPS

WCBCS is a member of the Quality International Study Abroad Network, QISAN. The Quality International Study Abroad Network's mission is to enable the highest standards of working practice for Educational Institutions and the Agents who serve both them and a vast range of International Students. View the QISAN Letter and Qisan Certificate.

AUTHORIZATIONS TO OPERATE

- West Coast Bible College & Seminary is a ministry of Victorious Life Ministries headquartered in Waco, TX.
- West Coast Bible College & Seminary received a renewed letter of authorization from the Texas Higher Education Coordinating Board to operate in the state of Texas and to offer degrees in religious studies.
- West Coast Bible College & Seminary has obtained authorization from the Texas Workforce Commission to operate in the state of Texas.



ADMISSIONS

WCBCS believes every student should have an opportunity to reach their educational goals



ADMISSIONS REQUIREMENTS

Students who would like to enroll must:

- Have a personal relationship with Jesus Christ;
- Have graduated from high school or completed a GED;
- Possess a Bachelor degree to enter the Master program and a Master degree with a minimum of 60 graduate hours to enter the Doctoral program;
- Be proficient in the English language; and
- Send copies of the official transcripts from all of the schools you have attended to the WCBCS address. (Official transcripts are sent directly from the previous schools to WCBCS. Electronic copies will be accepted if sent directly from the school or a processing service. If a student is sending a transcript from another college, it is not necessary to request a high school transcript to be sent. Students may complete one class before their official transcript is on file. Official acceptance or denial from WCBCS will come via the students' email.

TECHNOLOGY REQUIREMENTS

To complete their courses at WCBCS, students will need internet access, a computer, tablet, and/or smartphone to complete the various assignments.

WCBCS CODE OF CONDUCT

WCBCS believes in the value of personal accountability to God and others. As such, we believe that rather than having a long list of things a person should not do, our approach is to focus on how every Christ Follower is called to live. This is the official Code of conduct that directors, administrators, faculty, staff, and students must agree to abide by this code and state in writing. West Coast Bible College & Seminary affirms that:

- Christ Followers are called to be Christ-like in attitude and actions as a testimony of what Jesus has done in their lives. (Philippians 2:5-11)
- Christ Followers are called to glorify God by living holy lives, abstaining from even the appearance of sin. (1 Corinthians 6:19-20; 1 Peter 1:13-16).
- Christ Followers are called to avoid even the appearance (every form) of sin. (1 Thessalonians 5:22)
- Christ Followers are called to demonstrate a love for God and for people. (Matthew 22:37-39)

ADMISSIONS

Tribulation brings about perseverance; and perseverance, proven character; and proven character, hope. **Romans 5:3-4**



WCBCS STANDARDS OF CONDUCT

Our policies are meant as guidelines for integrity, more so than a list of rules people are obligated to follow or be dismissed. We understand that everyone makes mistakes and we believe in the power and importance of grace. All students are expected to maintain the minimum standards of integrity:

Standards of Conduct and Disciplinary Policy - West Coast Bible College & Seminary are dedicated to the training of students who desire to seek their career in Christian ministry. It also takes an equally serious approach to developing Godly character and self-discipline in the life of each student. Therefore, West Coast Bible College & Seminary expects its students to maintain the highest standards of Christian behavior, even though we are a 100% online college and seminary.

ACADEMIC HONESTY & INTEGRITY

WCBCS affirms that the student who takes an assessment is the same person who enrolled in the program and that the examination results will reflect the student's knowledge and competence per stated learning outcomes.

All students must endeavor to fulfill the following expectations:

- Preserve academic honor and integrity by repudiating all forms of academic and intellectual dishonesty.
- Treat others with respect and dignity.
- Respect the rights and property of others.
- Act with concern for the safety and well-being of all associates.

WCBCS is committed to high standards of academic conduct and integrity. Students will be held responsible for violations of academic honesty.

**Whoever walks in integrity walks
securely, but he who makes his ways
crooked will be found out.**

Proverbs 10:9

ADMISSIONS

For nothing is hidden that will not become evident, nor anything secret that will not be known and come to light. **Luke 8:17**



FORMS OF ACADEMIC DISHONESTY WITH EXAMPLES

5 TYPES OF PLAGIARISM WITH EXAMPLES

- **1) Direct:** Copying a person's entire or partial work without giving them credit
- **2) Mosaic:** Copying the work of several authors without crediting them while rearranging the work to make it appear it is your own
- **3) Paraphrasing Without Citing:** Rephrasing the ideas of someone else without citing the author
- **4) Self-Plagiarism:** Using work you did in a previous course without the permission of your current or previous professor
- **5) Inadequate Citation:** Failing to present the full information in your source citation

5 TYPES OF CHEATING WITH EXAMPLES

- **1) RECEIVING ANSWERS:** Getting answers from another student's test, homework, vocally, or in writing
- **2) GIVING ANSWERS:** Allowing someone to copy from your test or assigned work
- **3) ACCESSING MATERIALS DURING TESTING:** Using ANY course materials other than what is stated in your syllabus without the professor's permission
- **4) COLLABORATION:** Improperly collaborating on any individual assignment without the professor's permission
- **5) FALSIFICATION:** Having someone else write or plan a paper for you, including ANYONE or ANY SERVICE that is not your 100% work product

OTHER FORMS OF CHEATING INCLUDE, BUT ARE NOT LIMITED TO:

- **1) BRIBERY:** Exchanging ANYTHING for academic assistance
- **2) CONSPIRACY:** Work with others to perpetrate academic fraud
- **3) FABRICATION:** Any knowing alteration or manipulation of data or information that is not accurate
- **4) LYING:** Telling a lie in order to receive any benefit, including a higher grade

If a student receives a failing grade in a course due to academic dishonesty, existing academic policies may lead to probation or dismissal. In extreme cases, a dishonesty violation may warrant consideration for dismissal, suspension, or other disciplinary action. These disciplinary actions require a formal judicial process as outlined in the Student Handbook.

ADMISSIONS

Each of you must put off falsehood and speak truthfully to your neighbor, for we are all members of one body. **Ephesians 4:25**



RESPONSE TO CHEATING

If a student is caught cheating, the following steps will be taken:

- 1) The student will be contacted and made aware of the situation and given an opportunity to respond.
- 2) The student will be placed on Academic probation if it is deemed there was a violation.
- 3) The first offense will result in a "0" being given to the student on the assignment.
- 4) The second offense will result in a six-month suspension from the college to allow it to consider its actions and determine future actions.
- 5) The third offense will result in a final expulsion. A student may appeal the decision to the WCBSC President, who will present the request to the WCBSC board, and the board will render the final decision.
- 6) When a student is expelled for cheating, NO REFUNDS WILL BE GIVEN.

NON-ACADEMIC DISMISSAL

WCBSC may take disciplinary action against a student who violates the standard of personal and ethical conduct, including dismissal. WCBSC aims to resolve all complaints, including but not limited to school-related complaints, alleged sexual harassment, or any other form of complaint, fairly and just for all persons involved. To this end, the Grievance Committee, composed of representatives from faculty and administration, has been established.

ETHICAL CONDUCT COMMITTEE & DISMISSAL

The Ethical Conduct Committee (ECC) of WCBSC, composed of faculty representatives, administrators and a representative from WCBSC Student Association, is entrusted with the task of determining the disciplinary action. These actions include, but are not limited to: a) verbal reprimand, b) written reprimand, c) academic probation, d) suspension, or e) other discipline deemed appropriate by the majority of the ECC.

POLICIES

The beginning of wisdom is this: Get wisdom. Though it cost all you have, get understanding. **Proverbs 4:7**



SATISFACTORY ACADEMIC PROGRESS POLICY

Credit Hours: *In order for a student to maintain satisfactory academic progress, they must:*

- 1) Pass a minimum of 75% of all classes with a "C" average; and
- 2) Maintain a cumulative GPA of 1.8 (Bachelor's), 3.0 (Master's), or 3.5 (Doctoral's) on a 4.0 scale.

Academic Warning: If any student fails to satisfy either of these conditions, the first time, they will be given an academic warning via email informing them they must meet the minimum standards. The student will be placed on Academic Probation if their performance does not improve. Academic Probation & Appeal: Being placed on Academic Probation requires a student to maintain a 2.0 GPA moving forward, or they may be administratively withdrawn from their program. In this case, the student will receive an email and phone call from the WCBCS offices. Students have five (5) days to appeal this decision in writing. After five (5), it may not be appealed.

Academic Probation & Appeal: Being placed on Academic Probation requires a student to maintain a 2.0 GPA moving forward, or they may be administratively withdrawn from their program. In this case, the student will receive an email and phone call from the WCBCS offices. Students have five (5) days to appeal this decision in writing. After five (5) days, it may not be appealed.

| Grading Scale | Letters Grades Numeric Point Values | Honors |
|----------------|-------------------------------------|-------------------------------|
| A - 100 - 90 | A = 4.0 | 3.95 - 4.0 - Summa Cum Laude |
| B - 89 - 80 | B = 3.0 | 3.75 - 3.94 - Magna Cum Laude |
| C - 79 - 70 | C = 2.0 | 3.50 - 3.74 - Cum Laude |
| D - 69 - 60 | D = 1.0 | No honors will appear on the |
| F - 59 & BELOW | F = 0.0 | degree earned by the student. |

Grade Appeals Process: If a student feels that there is an error on his grade report, they must begin the appeal process within thirty days of receiving the grade report by contacting the WCBCS offices at info@westcoastbible.org. After thirty days, the grade is considered final and is not subject to appeal by the student or any third party.

WCBCS is not responsible for lost tests, projects, etc. Please be sure to make a copy of all material prior to submitting material to WCBCS for grading or evaluation.

POLICIES

You must all be quick to listen, slow to speak, and slow to get angry. **James 1:19**



A graphic with the words "We Listen" written in a large, bold, black, hand-painted style font on a yellow background.

COMPLAINT/GRIEVANCE POLICY

WCBCS aims to resolve all complaints, including but not limited to, school-related complaints, alleged sexual harassment, or any other form of complaints, in a manner that is fair and just for all persons involved. To this end, the Grievance Committee, composed of representatives from faculty and administration, has been established.

The VP of Student Services serves as the chair of the Grievance Committee. All complaints against a faculty member or staff of WCBCS, WCBCS students, or disciplinary action taken against the student must be submitted via Student Forms on Wufoo. When preparing a formal appeal to the Grievance Committee, the following information should be documented and submitted to the committee chair. (a) Nature of the Complaint or dispute; (b) Date the alleged dispute or problem occurred; (c) Names of the individuals involved; and (d) Copies of all relevant documents. The President's office, for the purpose of this procedure, assumes a neutral role and is available to discuss the problem with the employee or student.

All grievances will be dealt with from a Matthew 18 perspective. A link to submit a grievance can be found on the ACADEMICS page of the website.

How to submit a student complaint: After exhausting the institution's grievance/complaint process, current, former, and prospective students may initiate a complaint with the Texas Higher Education Board by submitting the required forms and evidence of completing their institution's complaint procedures. Complaints may be submitted using one of the following three options:

Completing the online student complaint form and uploading the required supporting documentation in Portable Document Format (PDF) To access the online student complaint form, use the "Contact Us" link to submit an email with "Student Complaint Against a Higher Education Institution" selected as the Contact Reason. After you submit your email, please wait a few minutes for the online student complaint form to be automatically presented for your use.

Sending the required Student Complaint and Release Forms and supporting documentation as PDF attachments by email to studentcomplaints@thecb.state.tx.us OR send via mail.

NON-DISCRIMINATION POLICY

West Coast Bible College and Seminary does not discriminate on the basis of race, color, national origin, religion, age, disability, or marital status.

POLICIES

For the Son of Man came not to be served but to serve, and to give his life as a ransom for many. **Mark 10:45**



WE CARE

CHANGE OF CONTACT INFORMATION

Students may change their contact in their student portal at any time or they may request the assistance of WCBSC Student Services by calling 972-357-0536 or emailing info@westcoastbible.org.

STUDENT ID CARDS

WCBSC does not issue student ID cards at this time.

NEW STUDENT ORIENTATION

All students are given access to the New Student Orientation upon payment for the application. New Student Orientation videos can be accessed on the What To Do Next page.

ALUMNI SERVICES

WCBSC is committed to helping our students, even after graduation. If you need our assistance, you may always call 972-357-0536 or email info@westcoastbible.org.

Additionally, all graduates may continue to have access to the courses included in their degree program for continuing education purposes.

For further alumni services, please go to <https://www.westcoastbible.org/alumni>.

GRADUATION CEREMONY

WCBSC offers an online graduation ceremony each year on the third Friday of May. Graduating students from the previous year will be recognized for their achievement.

CONFIDENTIALITY

A prudent man conceals knowledge, but the heart of fools proclaims folly. **Proverbs 12:23**



Following Public Law 93-380, Family Educational Rights and Privacy Act of 1974, you are hereby informed of your rights regarding education records made at WCBCS.

- WCBCS officials with legitimate educational interests have access to the records. Officials of other schools in which the student seeks to enroll will have access to these records upon the student's written consent.
- Also accessible are authorized representatives of the Comptroller General of the United States, the Secretary, the Commissioner, and the Director of the National Institute of Education. In connection with a student's application for receipt of financial aid, access is granted to state and local officials or authorities to which such information is specifically required to be reported or disclosed pursuant to state statute adopted prior to November 19, 1974 (nothing in the paragraph shall prevent a state from further limiting the number or state or local officials who will continue to have access thereunder.)
- Access is granted to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is conducted.
- Accrediting organizations will have access rights in order to carry out accrediting functions.
- Records may be viewed in compliance with judicial order or pursuant to any lawfully issued subpoena, if the students are notified of any such orders or subpoenas in advance of the compliance therewith by the educational institution.
- Student records will be updated for each course enrolled, and coursework with grades and total grade point averages will be figured for the course's work.
- The student has the right to inspect his/her records maintained by WCBCS. To do this, the student must request a permanent record from the Registrar. Also, if the information contained in the file is determined to be incorrect, the right to a hearing to change, delete, or write explanations regarding the information in question will be granted. Should a file contain information on another student, only that information pertaining to the inquiring party will be provided. The student has the right to waive the option of reviewing recommendations for admission.
- The student opting to waive the right of inspection may sign the form "Student Waiver of Rights" provided in the Registrar's office or sign the "Waiver of Rights" provided on the front of the recommendation forms used for admissions purposes. The student is not required to waive the right of inspection and would not be refused admission or any of the services offered by WCBCS because of failure to sign the waiver.
- The student has the right to challenge the content of his/her education records. To do this, the student should request the form "Request to Amend or Remove Educational Record" from the Registrar's office. After completing the form, it should be presented to the Registrar, and if the request is not approved, a hearing date will be set. The student may be present during the hearing and will be notified of the action taken on the day of the hearing. A scheduled fee is charged for a copy of a transcript.
- Students have until the last day of late registration to request that "Directory Information" be withheld from the public. Pursuant to the Family Educational Rights and Privacy Act of 1974, "Directory Information" includes a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, and awards received, and the most recent previous educational agency or institution attended. If one does not want the "Directory Information" made public, he/she only needs to sign the form "Notice to Withhold Directory Information" that is available in the Registrar's office.
- This law does not grant the right to contest the grade given for the student's performance in a course, or the right to examine a teacher's grade book. Questions regarding the rights provided by Public Law 93380, Family Educational Rights and Privacy Act of 1974, should be directed to the Registrar's office.

WCBCS TEAM

Boards and Administration



WCBCS BOARD OF DIRECTORS

Carl Dorvil, MBA - Chairman of the Board

Rev. Kevin Harrison, DMin, MBA

Rev. Robert Condly, PhD

Yvette Garcia, PhD, DMin

Rebecca Harrison, M.Ed.

Mikaela Baker, B.S.

Rev. Russ Madill, BM

Rev. Phillip Price, BA, MA

Rev. Devin Peterson, BM, MDiv

WCBCS ADMINISTRATION

Dr. Kevin Harrison, President/CEO

Dr. Robert Condly - Vice President of Academics

Dr. Yvette Garcia - Vice President of Advancement

Rebecca Harrison, M.Ed. - Vice President of Student Services

WCBCS ADVISORY BOARD

Rev. Dr. Antonio Carlos Oliveira, Pastor, Former Brazilian Government Leader, and Businessman

Rev. Scott Parks, Pastor of Restoration Church in Wichita, KS

Rev. Derrek Sullivan, Pastor and Former President of Masters Commission International

WCBCS TEAM

Faculty



DOCTORAL LEVEL FACULTY

Steven Brooks - Worship Program Coordinator

Robert E. Webber Institute for Worship Studies, DWS
Azusa Pacific University, MA
Azusa Pacific University, BA

Sam Brumit

California Coast University, PsyD
Alliant International University, MA
Johnson University, BS

Robert Condly - Bible Program Coordinator

Marquette University, PhD
Fuller Theological Seminary, MA
Oral Roberts University, BA

Steven J. Condly

University of Southern California, PhD
University of California at Los Angeles, MEd
Oral Roberts University, BA

Nika Davis

University of Texas - Arlington, PhD, ABD
Houston Graduate School of Theology, DMin
Southwestern Theological Seminary, MDiv
Texas A&M University, BS
Additional Studies: Tarleton State University & Sam Houston University

Louis R. Garcia

University of Texas Health Science Center - Houston, DDS
University of Texas - San Antonio, BS

Yvette Garcia - Ministry Studies Department Head

Baylor University, PhD
Gordon Conwell Seminary, DMin
Abilene Christian University, MDiv
Abilene Christian University, MS
Texas Christian University, BS

DOCTORAL LEVEL FACULTY

Kevin Harrison, President

Luther Rice Seminary, DMin
LSU-Shreveport, MBA
Southwestern Assemblies of God University, BS

Shaun Miles, DMin - Mission Program Coordinator

Luther Rice Seminary, DMin
Liberty University, MDiv
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